

**DRAFT MINUTE of MEETING**

**Microsoft Teams Meeting**

**Monday 5<sup>th</sup> April 2021, 11.00 – 12.00**

- PRESENT:**
- |                             |  |
|-----------------------------|--|
| Deborah Jones <b>(DJ)</b>   | Director of Strategic Commissioning, Planning and Performance ( <i>Chair</i> ) |
| Alan Wilson <b>(AW)</b>     | Director of Estates, Facilities and Capital Planning                           |
| Caroline Gould <b>(CG)</b>  | Locality Representative (SLSWR)  |
| Hamish Fraser <b>(HF)</b>   | Locality Representative (SLSWR)  |
| Heather Cameron <b>(HC)</b> | Senior Project Manager, Estates  |
| John Grierson <b>(JG)</b>   | Locality Representative (B&S)  |
| Kenny Rodgers <b>(KR)</b>   | District Manager, Mid Ross District, Project Director B&S                      |
| Linda Coe <b>(LC)</b>       | Locality Representative (B&S)  |
| Wil Nel <b>(WN)</b>         | Clinical Director SLSWR  |
- IN ATTENDANCE:** Mairi Simpson-Taylor **(MST)** Project Administrator, Estates (*Minute*)
- APOLOGIES:**
- |                              |   |
|------------------------------|---|
| Alister McNicoll <b>(AM)</b> | Deputy Head of eHealth  |
| Ross MacKenzie <b>(RM)</b>   | Area Manager North & West SLSWR   |
| Tracy Ligema <b>(TL)</b>     | Head of Community Services, North & West Division, Project Director SLSWR |

ITEM		ACTION
<b>1.</b>	<b>WELCOME AND APOLOGIES</b>	
1.1	DJ welcomed the meeting, the above apologies were noted. DJ apologised that there was no NHSH representation present for SLSWR, and therefore the meeting was not quorate to make any Programme Board decisions. A re-scheduled meeting is to be set up later this month. <b>POST MEETING NOTE: Meeting re-scheduled to Friday 7<sup>th</sup> May 2021 – 11.30am, Microsoft Teams Meeting</b>	
<b>2.</b>	<b>B&amp;S Update</b>	
2.1	For B&S locality representatives present it was agreed it would be useful to provide an update on the project status. KR provided the following update: <ul style="list-style-type: none"> <li>▪ For the Aviemore new hospital build the Project Team has been progressing the transition planning which is a significant piece of work that involves the closure of St Vincent’s and Ian Charles hospitals to transition to the new hospital.</li> <li>▪ Liaison is continuing with B&amp;S Therapy Garden to have this in place at the new hospital.</li> </ul>	

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	<ul style="list-style-type: none"> <li>▪ The art strategy is progressing well, local artists have visited the hospital site to get a sense for the building and what will work well on site.</li> <li>▪ Development work is continuing for Care at Home, a provider has been secured and arrangements are taking place to progress block contract arrangements.</li> <li>▪ End of Life Care (EOL) has progressed well with Heather Beds now in place at Grant House and Wade Centre and enhanced by support from district nursing staff. There are good relationships with GP practices, McMillan and Marie Curie along with NHS services to develop the EOL model and supporting people in their choices where they wish to die within their communities.</li> <li>▪ The NHS Board have ratified the name of the new Aviemore hospital as “Badenoch and Strathspey Community Hospital”</li> </ul> <p>2.2 LC asked for clarification on the building control dispute concerning the fire compartmentation and if this has affected the hospital programme. HC advised there is now an agreed solution being implemented but has caused a delay in programme, it is now likely that completion date for the new hospital will move into early August.</p> <p>2.3 LC advised the old issue of don't close Ian Charles Hospital in Grantown has gathered traction again and been exasperated by the Covid pandemic. LC suggested it would be helpful to get back positivity within the community to concentrate more on what the whole redesign for B&amp;S will achieve with focus on Grantown. KR stated an article on End of Life Care and Care at Home is being drafted and will push this forward and also include the refurbishment improvements at Grantown and Kingussie Health Centres, highlighting that investment is not just happening in Aviemore. In large it was agreed the Strathy newspaper would be the best media outlet for Grantown.</p>	
<b>3.</b>	<b>Any Other Business</b>	
3.1	HF advised he has been contacted by Councillor Isabelle Campbell to join this Programme Board to represent Wester Ross, Strathpeffer and Lochalsh. HF advised Councillor Campbell also wished raised on her behalf, campaign by Strome Ferry Community Council for CT Scanner at the new hospital in Broadford.	
3.2	DJ advised in terms of new members joining this Programme Board nominations for community representatives would come up through the SLSWR Project Team and once these nominations are received, we will be happy to send a formal invite to Councillor Campbell. In terms of the CT Scanner this will be added as an agenda item for discussion at the next meeting.	<b>RM</b>
3.3	HF requested the element of social care is also added as an agenda item for update at the next meeting.	<b>HC</b>
3.4	CG raised that the process for naming suggestions at the new hospital in Broadford was discussed at NHS Board and suggested that it would be	

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	<p>advantageous to publicise this in the Skye and Lochalsh Echo as well as how to submit suggested names for the new hospital. The Skye and Lochalsh Echo is delivered to every home in the community and deadline for articles for May publication is Friday 9<sup>th</sup> April 2021.</p>	
3.5	<p>CG raised complaint on behalf of the Skye and Lochalsh Access Panel, advising that the only opportunity to address issues raised by the Access Panel was to attend a mock-up session of inpatient accommodation at Aviemore new hospital that is not complete, and expressed that it was unreasonable to expect a disabled person to travel such distance and showed no understanding of the needs for disabled people. Furthermore, no information has been provided what type of surfaces they expected to be on or detail about the site.</p>	
3.6	<p>CG further raised that mock-up rooms have been discussed on several occasions and with Susan Grant, Principal Architect for Health Facilities Scotland, who advised at meeting on March 2018 that these should be carried out sooner rather than later and are now being carried out at this late stage. CG requested why a mock-up room cannot be done locally as was done with NHSH staff and requested it be noted that the Access Panel have been deliberately excluded from every mock-up held so far.</p>	
3.7	<p>DJ thanked CG for raising these matters and that these are noted.</p>	
3.8	<p>HC provided clarification on the following points raised by CG:</p> <ul style="list-style-type: none"> <li>▪ The reason the mock-up session is being carried out in Aviemore is that the inpatient rooms are on the ground floor and accessible, at Broadford hospital these are on the first floor and not accessible until lifts are commissioned. Access to the en-suite maternity unit at Broadford on the ground floor level will be available further on in programme but scope for making changes at that stage will be limited.</li> <li>▪ The floors at Aviemore new hospital are concrete with level access and ramps available where required.</li> <li>▪ The mock-up date has been provided by Balfour Beatty and is the earliest date that this could be achieved.</li> </ul>	
3.9	<p>HC reiterated from previous correspondence with CG, that any issues she would like raised concerning the mock-up review or any assistance she may require to attend be directed to her.</p>	
3.10	<p>CG requested status of Stage 6 Building warrant and if this has been submitted. HC advised that Balfour Beatty manage the building warrant process and is their responsibility that this is submitted on time. An independent Access Auditor is currently looking at the full design but if there is any specific information CG requires this can be requested. CG stated that she has requested to speak to the Access Auditor, but this has not been forthcoming. CG raised that it is clear meeting dates have been discussed for the forthcoming mock-up session with the Access Auditor and others but not with the Access Panels, this has made it difficult for them to attend by being excluded from potential dates.</p>	

ITEM		ACTION
3.11	HC clarified the date for the mock-up review was provided by Balfour Beatty as Friday 23 <sup>rd</sup> April and notification of this was sent to all concerned once the date was known, there was no prior discussion with other parties concerning potential dates.	
3.12	Any further concerns relating to the Mock-up review to be raised with HC and picked up offline.	
<b>4.</b>	<b>DATE OF NEXT MEETING</b>	
4.1	Friday 7 <sup>th</sup> May 2021 – 11.30-12.30, Microsoft Teams Meeting	

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