

**HIGHLAND HEALTH AND SOCIAL CARE COMMITTEE ROLLING ACTION PLAN**

*Those items shaded grey are due to be removed from the Action Plan.*

	Item	Action / Progress	Lead	Outcome/Update
15/01/2019	<b>Care Academy Development</b>	Agreed progress report on development of a Care Academy be submitted to a future meeting.	<b>S Steer/I Thomson</b>	Governance Lite – delayed. Update in CO report April
04/09/2019	<b>Clinical Governance</b>	Agreed detailed report on ASC Clinical & Care Governance to be submitted to future meeting.	<b>S Steer</b>	Governance Lite delayed - Update in CO report April
03/03/2021	<b>Staff Experience Item</b>	Team involved in savings on PMO workstreams.	<b>R Boydell/LBussell</b>	Plan for Staff Experience items to be incorporated into 2022 schedule of development sessions when restarted.
08/07/2021	<b>Terms of Reference for Fees Group</b>	Terms of Reference for Fees group to be discussed and a report produced.	<b>S Steer/L Bussell</b>	Paper brought to Committee not agreed. Further discussions and to be brought back in 2022/23
08/07/2021 And 02/03/2022	<b>Enhanced Community Services</b>	Update report and assurance on progress and plans for redesign to provide enhanced community services including parity of opportunity across the region.	<b>R Boydell/L Bussell/T French</b>	Suitable date to be agreed
12/01/2022	<b>Chief Officers Report</b>	Request for report on all aspects of Adults with Incapacity work	<b>L Bussell</b>	Report proposed for April Committee delayed due to service pressures. Short update in CO report
12/01/2022	<b>Mental Health Report</b>	Update in six months; to include further information on CAMHS position	<b>A Johnstone/L Bussell</b>	August 2022
12/01/2022	<b>SDS Strategy</b>	Consideration to be given to future report on Community Directorate implementation of NHS Engagement Framework in redesign	<b>A Clark/L Bussell</b>	Discuss timetabling
02/03/2022	<b>Finance Report</b>	Update on renaming of Police Custody Service to be provided	<b>L Bussell</b>	When work completed

02/03/2022	<b>Finance Report</b>	Various additional information to be included in a future finance report: additional allocations, ASC gap, paras 2.5 and 2.6 of March report	<b>E Ward</b>	Future Finance reports as information available
02/03/2022	<b>COVID Update</b>	Chair/CO/D of PH to discuss how/when to bring information on service response to Long COVID to Committee	<b>A Clark/L Bussell/T Allison</b>	As service pressures permit
02/03/2022	<b>ASC Fees</b>	Options agreed for consideration of ASC fees for 22/23. Single item meeting, failing which use of mandate or brought back to April Committee. Separate report on Third Sector	<b>L Bussell/G Grant/S Steer/A Clark/E Ward</b>	Mandate used for care home fees. Other fees and Third Sector to be discussed at April meeting
02/03/2022	<b>Children's Services Reporting</b>	Further discussions to be held taking into account Committee views, including with HC and update provided in CO report	<b>L Bussell/S Amor</b>	Chief Officers Report
02/03/2022	<b>Annual Assurance Report</b>	To be amended to note N Wright attendance at November 2021 meeting	<b>S Chase</b>	Complete

#### Items addressed on an On-going basis

01/09/2021	<b>Chief Officer's report</b>	To include North Coast Redesign Update.	<b>L Bussell</b>	On-going
01/09/2021	<b>Chief Officer's Report</b>	Regular update on the progress of the NCS and how the partnership is responding and considering changes at the local level.	<b>L Bussell</b>	On-going

#### Items to be Followed Up Outwith Meetings

12/01/2022	<b>SDS Strategy</b>	Chair, I Thomson and L Bussell to discuss and agree timetable for future reports to Committee on Implementation	<b>A Clark/I Thomson/L Bussell</b>	Arranged and postponed. When service pressures allow
12/01/2022	<b>Chief Officer Report</b>	Agreed to convey thanks to all staff on behalf of Committee for efforts and resilience	<b>L Bussell</b>	Complete in weekly sway
02/03/2022	<b>Children's Services</b>	Information on CAMHS referrals to be provided to N Wright	<b>L Bussell</b>	

02/03/2022	<b>Children's Services</b>	CO to hold discussions with Mhairi Whyllie on inclusion of Third Sector in service redesign and decisions on additional allocations	<b>L Bussell/M Wylie</b>	
02/03/2022	<b>Workplan</b>	Discussions to be held to clarify purpose of proposed report from ASP Committee in April	<b>A Clark/I Thomson/L Bussell</b>	Discussions held, purpose agreed but item will now be in CO report due to service pressures
02/03/2022	<b>AOCB</b>	Agreed to convey thanks and good wishes to Councillor members of the Committee	<b>A Clark</b>	Complete.

### Development Sessions

	Item	Action/Progress	Lead	Outcome/Update
04/09/2019	<b>Chief Officer's Report</b>	Agreed consideration be given to inviting C Morrison to address a future meeting on Near Me.	<b>A Clark/L Bussell</b>	Development Session on technology enabled care during 2022.
08/07/2021	<b>Workplan</b>	Climate Change: consideration to be given as to how to approach the subject, e.g what commitments have been made, how might the Mobilisation Plan be affected.	<b>A Clark/L Bussell</b>	As soon as DS restarted
02/03/2022	<b>Chair's Introduction</b>	Session on Board Assurance Framework Matrix	<b>A Clark/L Bussell</b>	During 2022