

*Date of issue: 30 August 2021*

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## **HIGHLAND HEALTH BOARD ENDOWMENT FUNDS**

### **MEETING OF ENDOWMENT FUNDS COMMITTEE**

**Monday 6 September 2021 at 10.00am  
Virtual Meeting Format (Microsoft Teams)**

#### **AGENDA**

**1 WELCOME / APOLOGIES**

**2 DECLARATIONS OF INTEREST**

Members are asked to consider whether they have an interest to declare in relation to any item on the agenda for this meeting. Any Member making a declaration of interest should indicate whether it is a financial or non-financial interest and include some information on the nature of the interest. Advice may be sought from the Board Secretary's Office prior to the meeting taking place.

**3 DRAFT MINUTE OF MEETING HELD ON 9 August 2021 (Attached)**

**The Committee is asked to**

- **NOTE and APPROVE** the Minute.

**4 MATTERS ARISING**

**4.1 Further background information to items 7.1.1 and 7.1.2 applications from RD&I Update from Donald Mackenzie, Assistant Financial Services Accountant.**  
(Report to follow)

**4.2 Change of Use Application: New Craigs Greenspace Project.**  
(SBAR request circulated with August 2021 minutes – see item 8.1)

**5 INVESTMENT MANAGERS ANNUAL REPORT**

**Presentation by Allan Cameron from Adam and Co.**

(Report & presentation attached)

**The Committee is asked to**

- **NOTE** the Portfolio Valuation Report.

**6 APPLICATIONS**  
No new applications have been received.

**7 FINANCIAL REPORTS**  
Report by Iain Addison, head of Area Accounting

**7.1 Fund Balances as at 31<sup>st</sup> July 2021** (Excel report attached)

**7.2 Donations**

**7.3 Expenditure**

**The Committee is asked to**

- **NOTE** the financial reports.

**8 NATIONAL CHARITIES MONIES – ACCESS AND USE** (Report attached)  
Report by Iain Addison

**The Committee is asked to**

- **NOTE** the report.

**10 ANY OTHER COMPETENT BUSINESS**

**11 DATES OF FUTURE MEETINGS**

6 December 2021

Meetings to take place on Mondays at 10.00 am

(Dates for 2022 are likely to be confirmed during September.)

**12 DATE OF NEXT MEETING**

The next scheduled meeting of the Committee will be held on **6 December 2021 at 10.00am**, venue to be confirmed.