

**NHS HIGHLAND BOARD
 MEETING OF FINANCE, RESOURCES AND
 PERFORMANCE COMMITTEE**

7 July 2023 at 9.30am
Virtual Meeting Format (Microsoft Teams)

- **All cameras should be turned on**
- **Use raise hand facility to discuss items – do not use MS Teams chat**

Distribution: 31 July 2023

AGENDA

Time	1.	Standing Items	Paper
9.30am	1.1	Welcome and Apologies	
	1.2	Declarations of Conflict of Interest Members are asked to consider whether they have a conflict of interest to declare in relation to any item on the agenda for this meeting. Any Member making a declaration of a conflict of interest should indicate whether it is a financial or non-financial conflict and include some information on the nature of the conflict. Advice may be sought from the Board Secretary's Office prior to the meeting taking place.	
9.35am	1.3	Minute of Previous meeting held on Friday, 05 May 2023 The Committee is asked to Approve the Minute.	
	2.	Finance	
9.40am	2.1	NHS Highland Financial Position as at end May 2023 (M2) Update Report by Heledd Cooper, Director of Finance The Committee is asked to Examine and Consider the implications of financial position at Month 2 (May 2023).	
	2.2	NHS Highland Financial Plan – Scottish Government Tailored Support Update by Heledd Cooper, Director of Finance The Committee will be asked to Note the content of the reports provided	
9.55am	2.3	NHS Highland Financial Savings Plan 2023/2024 Update by Heledd Cooper, Director of Finance The Committee will be asked to Note the reported position.	
	3.	Performance	
10.05am		Exception Report on Cancer Performance Report by Lorraine Cowie, Head of Clinical Support and Cancer The Committee is asked to Accept moderate assurance and to have awareness of the actions being taken to address the performance challenges and dependency on external Board support.	
	4.	Update on Draft Annual Delivery Plan 2023/2024	
10.20am		Report by Rhiannon Boydell, Head of Strategy and Transformation The Committee will be asked to Note the reported position.	

	5.	Integrated Performance and Quality Report	
10.30am		Report by Rhiannon Boydell, Head of Strategy and Transformation	
		The Committee is asked to Accept moderate assurance and to note the continued and sustained stressors facing both NHS and commissioned care services.	
	6.	Environmental and Sustainability Update	
10.40am		Report by A Wilson, Director of Estates, Facilities and Capital Planning	
		The Committee is asked to Note the progress of the development of NHS Highland's environmental and sustainability strategy and associated projects.	
	7.	Asset Management Group Minute of Meeting held on (TBC)(TO FOLLOW)	
10.50am		Report by Alan Wilson, Director of Estates, Facilities and Capital Planning	
		The Committee will be asked to Note the circulated Minute.	
	8.	Major Projects - Summary Report	
10.55am		Report by Alan Wilson, Director of Estates, Facilities and Capital Planning	
		The Committee is asked to Note the progress of the major capital project plan.	
	9.	Corporate Risk Register Update	
11.05am		Report by Rhiannon Boydell, Head of Strategy and Transformation	
		The Committee is asked to Accept Substantial level of assurance that the risk management process gives confidence of compliance with legislation, Policy and NHS Board Objectives.	
	10.	Digital Health and Care Strategy	
11.15am		Report by Iain Ross, Head of eHealth	
		The Committee is asked to Approve the NHS Highland Digital Delivery Plan for 2023/24 and Note the new process for managing requests for digital projects.	
11.35am	11.	Any Other Competent Business	
11.40am	12.	For Information	
11.50am	13.	Date of Next Meeting	
		Friday 8 September 2023	
11.55am	14.	2023 Meeting Schedule	
		(Fridays – 9.30am to 11.30am)	
		08 September 2023 03 November 2023	
		The Committee is asked to Note the remaining 2023 meeting schedule.	
12.00		Close of meeting	