

Distribution: 22 February 2021

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**NHS HIGHLAND BOARD
MEETING OF FINANCE, RESOURCES AND PERFORMANCE COMMITTEE**

**25 February 2021 at 2pm
(Microsoft Teams)**

AGENDA

- 2..00pm **1 Apologies**
- 2 Declarations of Conflict of Interest** – Members are asked to consider whether they have a conflict of interest to declare in relation to any item on the agenda for this meeting. Any Member making a declaration of a conflict of interest should indicate whether it is a financial or non-financial conflict and include some information on the nature of the conflict. Advice may be sought from the Board Secretary's Office prior to the meeting taking place.
- 2.05pm **3 MINUTE OF THE MEETING HELD ON 30 October 2020**
Alexander Anderson, Chair **(PP 1-8)**
- The Committee is asked to **Approve** the Minute.
- 2.10pm **4 COST IMPROVEMENT PROGRAMME MONTH 10 REPORT** **(PP 9-16)**
Update by David Garden, Director of Finance
- The Committee is asked to **Note** the report.
- 2.20pm **5 INTEGRATED PERFORMANCE REPORT**
Report by Donna Smith on behalf of David Park, Deputy Chief Executive **(PP 17-72)**
- a) Finance**
b) Performance
- The Committee is asked to **Review** and **Discuss** the performance outcomes highlighting areas of concern.
- 2.45pm **6 COVID ALLOCATION**
Presentation by David Garden, Director of Finance
- The Committee is asked to **Consider** the update provided.
- 2.55pm **7 FINANCE, RESOURCES AND PERFORMANCE RISK REGISTER**
Report by Louise McInnes, Risk Manager on behalf of Dr Boyd Peters, Board Medical Director **(PP 73-82)**
- The Finance, Resources and Performance Committee is therefore asked to review the relevant risks from the Board Risk Assurance Framework and the linked operational risks in order to:-
- **Assess** whether the Board Risk Assurance Framework is an appropriate reflection of the key finance, resource and performance risks to the Board.

- **Advise** the Board on any omissions, to either the Board Risk Assurance Framework and/or the Corporate / Operational Risk Registers and highlight the need for action.
- **Reflect** on the mitigating assurances to date, and **identify** whether entries on the risk management system require to be updated.
- **Agree** if any of the relevant sections of Corporate / Operational Risk Registers should be brought to the committee for review and if so the timescales.

3.15pm	8	OUTSTANDING AUDIT COMMITTEE ACTIONS	(PP 83-86)
		The Committee is asked to Review any outstanding actions from the Audit Committee.	
3.25pm	9	NHS HIGHLAND REMOBILISATION PLAN	(PP 87-146)
		The Committee is asked to Consider the circulated document	
3.35pm	10	INITIAL FUNDING ALLOCATION TO NHS HIGHLAND 2021/2022 Report by David Garden, Director of Finance	(PP 147-150)
		The Committee is asked to Note the initial indicative NHS Highland funding allocation for 2021/2022.	
3.40pm	11	COMMITTEE FUNCTION AND ADMINISTRATION	
		11.1 Draft Committee Annual Report 2020/2021 (PP 151-154)	
		11.2 Committee Annual Work Plan 2021/2022 (PP 155-156)	
		The Committee is asked to Consider and Approve the circulated documents.	
3.45pm	12.1	ASSET MANAGEMENT GROUP MINUTES - 21 January 2021	(PP 157-160)
		The Committee is asked to Note the minutes.	
3.50pm	13	AOCB	
	14	FOR INFORMATION	
3.55pm	14.1	Major Project Summary Report Verbal Update by Alan Wilson, Director of Estates, Facilities and Capital Planning	
	14.2	Dates of Future Meetings (All meetings commence at 2pm)	
		29 April	
		24 June	
		26 August	
		21 October	
		?? December - date yet to be confirmed	
	15	Date of next meeting - 29 April 2021 via Teams	
4.00pm		Close of meeting	