

**NHS HIGHLAND
 MEETING OF FINANCE, RESOURCES AND
 PERFORMANCE COMMITTEE**

9 February 2024 at 9.30am
Virtual Meeting Format (Microsoft Teams)

- **All cameras should be turned on**
- **Use raise hand facility to discuss items – do not use MS Teams chat**

Distribution: 1 February 2024

AGENDA

Time		Standing Items	Paper
9.30am	1.1	Welcome and Apologies	
	1.2	Declarations of Interest Members are asked to consider whether they have an interest to declare in relation to any item on the agenda for this meeting. Any Member making a declaration of interest should indicate whether it is financial or non-financial and include some information on its nature. Advice may be sought from the Board Secretary's Office prior to the meeting taking place.	
9.35am	1.3	Minute of Previous meeting held on Friday, 05 January 2024, Rolling Action Plan and Committee Work Plan The Committee is asked to Approve the Minute, Rolling Action Plan and Committee Work Plan 2023/24.	PP 1-8
	2.	Finance	
9.40am	2.1	NHS Highland Financial Position 2023/2024 Report (Month 9) and Update on Savings Plans Report by Elaine Ward, Deputy Director of Finance on behalf of Heledd Cooper, Director of Finance The Committee is asked to Examine and Consider the implications of financial position at Month 9 and take Limited assurance.	PP 9-30
	2.2	Draft Financial Plan 2024/2025 Presentation by Heledd Cooper, Director of Finance	
	3.	Strategic Transformation and Planning Approach	
10.20am		Presentation by Lorraine Cowie, Head of Strategy and Transformation	
	4.	Environmental and Sustainability Reporting	
10.50am		Report by Richard MacDonald, Director of Estates, Facilities and Capital Planning (attached) The Committee is asked to accept Moderate assurance and Note the progress of the development of NHS Highland's environmental and sustainability strategy and associated projects.	PP 31-37

	5.	Risk Register Update	
11.10am		Update by Lorraine Cowie, Head of Strategy and Transformation Members are advised that risks remain unchanged however will be reviewed in line with the Financial Plan/Strategic Planning approach.	
	6.	Remaining Meeting Schedule for 2024	
11.20am		1 March 12 April 3 May 14 June 5 July 9 August 6 September 11 October 1 November 13 December	
	7.	Date of Next Meeting	
		Friday 1 March 2024 at 9.30am	
	8.	Any Other Competent Business	
11.25am		<ul style="list-style-type: none"> Committee Self-Assessment Survey Results <p>The Committee is asked to Consider the appropriate way forward.</p>	
11.30am		Close of meeting	

Committee Membership

Non-Executive Members (5x)	Chair	Alex Anderson
	Vice Chair	Graham Bell
	Member	Ann Clark
	Member	Gerry O'Brien
	Member	Garett Corner
Chief Executive		Pamela Dudek
Deputy Chief Executive		David Park
Director of Finance	Lead Officer	Heledd Cooper
Board Medical Director		Dr Boyd Peters
Director of Public Health		Tim Allison
Board Nurse Director		Louise Bussell
Director of Estates, Facilities and Capital Planning		Richard MacDonald
In attendance (Routinely Invited)	Chief Operating Officer (Acute)	Katherine Sutton
	Chief Officer (Argyll and Bute)	Fiona Davies
	Chief Officer, North Highland	Pamela Cremin
	Head of Strategy and Transformation	Lorraine Cowie
	Deputy Director of Finance	Elaine Ward
	Board Secretary	Ruth Daly