

**NHS HIGHLAND
 MEETING OF FINANCE, RESOURCES AND
 PERFORMANCE COMMITTEE**

03 May 2024 at 9.30am
Virtual Meeting Format (Microsoft Teams)

- **All cameras should be turned on.**
- **Use raise hand facility to discuss items – do not use MS Teams chat.**

Distribution: 25 April 2024

AGENDA

Time		Standing Items	Paper
9.30 am	1.1	Welcome and Apologies	
	1.2	Declarations of Interest Members are asked to consider whether they have an interest to declare in relation to any item on the agenda for this meeting. Any Member making a declaration of interest should indicate whether it is financial or non-financial and include some information on its nature. Advice may be sought from the Board Secretary's Office prior to the meeting taking place.	
9.35 am	1.3	Minute of Previous meeting held on Friday, 12 April 2024, Rolling Action Plan and Committee Work Plan 2024/2025 The Committee is asked to Approve the Minute, Rolling Action Plan and Committee Work Plan 2024/25.	PP.1-10
9.40 am	2.	NHS Highland Financial Position 2023/2024 Report (Month 12) and Cost Improvement Update Report by Heledd Cooper, Director of Finance	To Follow
10.10 am	3.	Budget Setting 2024-25 Update	
		There is circulated letter dated 30 April 2024 from the Director of Health and Social Care Finance, Digital and Governance. The Committee is asked to Note the position and circulated letter content.	PP.37-38
10.30 am	4.	Capital Asset Management Updates	
		4.1 Asset Management Group Update (attached) The Committee is asked to Note the update on the allocation and delivery of the Capital Formula Spend delivered through NHS Highland's Asset Management Group and take Moderate assurance.	PP.11-15
		4.2 2023/2024 Capital Position (attached) The Committee is asked to Note the update and take Moderate assurance.	PP.16-21

		4.3 Caithness Capital Pause Position (attached)	PP.22-27
		The Committee is asked to Note that the initial capital work has been completed and take Moderate assurance.	
		4.4 Lochaber Capital Pause Position (attached)	PP.28-32
		The Committee is asked to Note that the initial capital work has been completed and take Moderate assurance.	
10.40 am	5.	Integrated Performance Report	
		Report by Lorraine Cowie, Head of Strategy and Transformation on behalf of David Park, Deputy Chief Executive (attached)	PP.39-66
		The Committee is asked to Note the continued and sustained pressures facing both NHS and Care Services, Consider the level of performance across the system and take Limited assurance.	
11.05 am	6.	NHSH Board Risk Register – Risks Reporting to FRP Committee	
		Report by Lorraine Cowie, Head of Strategy and Transformation on behalf of Dr Boyd Peters, Board Medical Director (attached)	PP.67-75
		The Committee is asked to Examine and Consider the evidence provided, provide final decisions on the risks that are recommended to be closed and/or added and take Substantial assurance.	
11.15 am	7.	Planned Care Submission	
		Verbal Update by Katherine Sutton, Chief Officer (Acute)	
	8.	Blueprint Improvement Plan Update	
		Report by Ruth Daly, Board Secretary (attached)	PP.33-36
		The Committee is asked to Note the progress achieved with the Blueprint for Good Governance Improvement Plan actions and take Substantial assurance.	
	9.	Remaining Meeting Schedule for 2024	
		14 June 5 July 9 August 6 September 11 October 1 November 13 December	
	10.	Date of Next Meeting	
		Friday 14 June 2024 at 9.30am	
11.25	11.	Any Other Competent Business	
11.30am		Close of meeting	

Committee Membership

Non-Executive Members (5x)	Chair	Alex Anderson
	Vice Chair	Graham Bell
	Member	Ann Clark
	Member	Gerry O'Brien
	Member	Garett Corner
Chief Executive		Fiona Davies
Deputy Chief Executive		David Park
Director of Finance	Lead Officer	Heledd Cooper
Board Medical Director		Dr Boyd Peters
Director of Public Health		Tim Allison
Board Nurse Director		Louise Bussell
Director of Estates, Facilities and Capital Planning		Richard MacDonald
In attendance (Routinely Invited)	Chief Operating Officer (Acute)	Katherine Sutton
	Chief Officer (Argyll and Bute)	Evan Beswick
	Chief Officer, North Highland	Pamela Cremin
	Head of Strategy and Transformation	Lorraine Cowie
	Deputy Director of Finance	Elaine Ward
	Board Secretary	Ruth Daly

