

STAFF GOVERNANCE COMMITTEE WORKPLAN

Staff Governance Committee Planner 1 April 2022 to 31 March 2023

Standing Items for every Committee meeting

- Apologies and Declarations of interest
- Minutes of last meeting
- Workplan, Action Tracker and matters arising
- Spotlight paper on one of the Org Units / professions and key workforce issues and priorities
- Integrated performance & quality report
- Minutes and assurance from: APF, Culture Oversight Group, H&S Committee
- Culture update for Board
- Whistleblowing update for Board
- Comms and engagement plan and update
- Learning and Development updates, including Stat man progress
- Risk review - Strategic and Level 2 registers
- Together we care Strategy

<u>STAFF GOVERNANCE COMMITTEE WORKPLAN</u>	
May 2022	
Spotlight Session - Corporate Support Services	Fiona Hogg
Facility and Partnership time plan and roll out	Elsbeth Caithness
Statutory and Mandatory Training Audit and Root Cause outcomes and plan	Fiona Hogg
WB Q4 report	Fiona Hogg
Healing Process Reports	Fiona Hogg
People Strategy and Plan - including Workforce and wellbeing and culture	Fiona Hogg
Feedback from Staff Governance Monitoring Standard	Gaye Boyd
July 2022	
Spotlight Session - Public Health	Tim Allison
National Workforce Plan	Kevin Colclough
WB Annual Report	Fiona Hogg
September 2022	
Spotlight Session- Deputy Chief Executive	David Park
WB Q1 Report	Fiona Hogg
IMatter results and plans	Fiona Hogg
Medical Education Annual report	Helen Freeman

Annual Review of Staff Governance Committee Terms of Reference	Board Secretary
November 2022	
Spotlight Session - A&B HSCP	Fiona Davies
WBQ2 report	Fiona Hogg
January 2023	
Spotlight Session - Highland HSCP	Louise Bussell
Annual Health and Safety Review - Draft report	Bob Summers
March 2023	
Spotlight Session - Acute	Katherine Sutton
Annual Committee Assurance Report	Fiona Hogg
WB Q3 report	Fiona Hogg
Workplan for 2023-4	Fiona Hogg