

Assynt House
Beechwood Park
Inverness, IV2 3BW
Telephone: 01463 717123
Fax: 01463 235189
Textphone users can contact us
via
Typetalk: Tel 0800 959598
www.nhshighland.scot.nhs.uk/



Date of Issue: 27 February 2020

MEETING OF THE AREA CLINICAL FORUM

**Thursday 5 March 2020 at 1.30pm
Board Room, Assynt House, Inverness**

A G E N D A

1 WELCOME AND APOLOGIES

1.1 Declarations of Interest

Members are asked to consider whether they have an interest to declare in relation to any item on the agenda for this meeting. Any Member making a declaration of interest should indicate whether it is a financial or non-financial interest and include some information on the nature of the interest. Advice may be sought from the Board Secretary's Office prior to the meeting taking place.

2 DISCUSSION ITEMS

2.1 Whole System Flow Presentation by Katherine Sutton

2.2 Attraction, recruitment and retention Presentation by Sharon Hamell

2.3 SBAR on neuropsychological service (attached) Presentation by Ann Galloway

(PP 1-4)

3 STANDING ITEMS

3.1 Update on Clinical Strategy Update by Chris Morgan, Strategy Development Programme Manager

3.2 Update on Culture Update by Fiona Hogg, Director of Human Resources and Organisational Development

4 DRAFT MINUTE OF MEETING HELD ON 23 January 2020 (attached)

(PP 5-12)

The Forum is asked to Approve the Minute.

- 4.1 Updated Attendance record (attached) (PP 13-14)
- 5 MATTERS ARISING
- 6 FEEDBACK FROM HIGHLAND HEALTH & SOCIAL CARE COMMITTEE
- 6.1 Meeting of 5 February 2020
- 7 ASSET MANAGEMENT GROUP
- 7.1 Draft Minute of Meeting of 22 January 2020 (attached) (PP 15-18)
- The Forum is asked to Note the circulated minutes.
- 8 REPORTS/MINUTES AND PROGRESS ON WORKPLANS FROM PROFESSIONAL ADVISORY COMMITTEES ETC
- 8.1 Area Nursing, Midwifery, and AHP Advisory Committee Meeting held on 14 January 2020 (attached) (PP 19-20)
- 8.1.1 Area Nursing, Midwifery, and AHP Leadership Committee Note of Meeting held on 7 January (attached) and 4 February 2020 (PP 21-26)
- 8.2 Area Dental Committee
- 8.2.1 Minute of Meeting of 13 November 2020 (attached)
- 8.2.2 Meeting of 5 February 2020 (PP 27-30)
- 8.3 Area Medical Committee
- 8.3.1 Minute of Meeting held on 19 November 2019 (attached)
- 8.3.2 Meeting held on 11 February 2020 (PP 31-36)
- 8.4 Area Optometric Committee
- 8.4.1 Meeting held on 3 February 2020
- 8.5 Area Pharmaceutical Committee
- 8.5.1 Draft Minute of Meeting held on 20 January 2020 (PP 37-40)
- 8.6 Psychological Services Advisory Committee
- 8.6.1 Draft Minute of Meeting held on 6 February 2020 (attached) (PP 41-48)
- 8.7 Adult Social Work and Social Care Advisory Committee
- 8.7.1 Minute of Meeting held on 10 February 2020 (attached) (PP 49-52)
- 8.8 Health Care Science Forum
- 8.8.1 Note of meeting held on 23 January 2020 (attached) (PP 53-56)

The Forum is asked to Note the circulated minutes and reports.

9 NHS HIGHLAND BOARD MEETING –31 March, 2020

The full suite of papers for consideration at the NHS Board meeting of 31 March 2020 will be available on the NHS Highland website on 24 March 2020. Any items from these papers that members wish to raise should be highlighted to the Chair during the week prior to the Board meeting.

9.1 Board Development Session 24 February 2020 Verbal Feedback from Catriona Sinclair

The Forum is asked to Note the Board papers and feedback from the Development Session

10 FOR INFORMATION

10.1 Dates of Future Meetings

30 April 2020
2 July 2020
3 September 2020
29 October 2020
17 December 2020

11 ITEMS FOR FUTURE ACF MEETINGS

Consider topics for discussion from each Advisory Committee
Update on culture Programme – Fiona Hogg
Update on the School of Health Social Care and Life Science, University of Highlands and Islands - Sandra McRury
Personalising Realistic Medicine – Rebecca Helliwell
Community Planning – Cathy Steer
Presentation on Discovery and Balance Score Card –George McCaig
Medical Device Management Group – Peter Cook
NHS Highland Draft Assurance map – Ruth Daly

12 ANY OTHER COMPETENT BUSINESS

13 DATE OF NEXT MEETING

The next meeting will be held at **1.30pm on Thursday 30 April 2020** in the Board Room, Assynt House.

A video link will be available, if required.