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Date of Issue: 17 January 2020

MEETING OF THE AREA CLINICAL FORUM

**Thursday 23 January 2020 at 1.30pm
Board Room, Assynt House, Inverness**

A G E N D A

1 WELCOME AND APOLOGIES

1.1 Declarations of Interest

Members are asked to consider whether they have an interest to declare in relation to any item on the agenda for this meeting. Any Member making a declaration of interest should indicate whether it is a financial or non-financial interest and include some information on the nature of the interest. Advice may be sought from the Board Secretary's Office prior to the meeting taking place.

2 INTRODUCTION OF BOYD ROBERTSON, CHAIR OF NHS HIGHLAND **1.30pm**

3 DISCUSSION ITEMS

3.1 Update on Clinical Strategy – revised proposals **Update by Chris Morgan, Strategy Development Programme Manager** **1.45pm**

3.2 Culture Programme **Update by Fiona Hogg, Director of Human Resources and Organisational Development** **2.00pm**

3.3 Health and Care (Staffing)(Scotland) Bill **Overview by Heidi May, Board Nurse Director** **2.30pm**

3.4 Draft Annual Operating Plan 2020-2023 (previously circulated) **Update by Paul Shercliff, Planning Manager** **3.00pm**

4 DRAFT MINUTE OF MEETING HELD ON 21 November 2019 **(attached)** **(PP 1-10)**

The Forum is asked to Approve the Minute.

4.1 Updated Attendance record (attached) **(PP 11-12)**

5 MATTERS ARISING

- 5.1 Area Dental Committee – Director of Dentistry (minute reference ADC meeting 13 November, item 7.2)**

6 FEEDBACK FROM HIGHLAND HEALTH & SOCIAL CARE COMMITTEE

- 6.1 Minute of Meeting of 7 November 2019 (attached) (PP 13-22)**

7 ASSET MANAGEMENT GROUP

- 7.1 Minute of Meeting of 19 November, 2019 (attached)**
7.2 Draft Minute of Meeting of 17 December, 2019 (attached) (PP 23-32)

The Forum is asked to Note the circulated minutes.

8 REPORTS/MINUTES AND PROGRESS ON WORKPLANS FROM PROFESSIONAL ADVISORY COMMITTEES ETC

- 8.1 Area Nursing, Midwifery, and AHP Advisory Committee Minute of Meeting held on 19 November, 2019 (attached) (PP 33-36)**

- 8.1.1 Area Nursing, Midwifery, and AHP Leadership Committee Note of Meeting held on, 3 December 2019 (attached) (PP 37-44)**

- 8.1.2 Area Nursing, Midwifery, and AHP Leadership Committee Meeting held on 7 January 2020**

- 8.2 Area Dental Committee Minute of Meeting of 13 November 2019 (attached) (PP 45-48)**

- 8.3 Area Medical Committee**
8.3.1 Minute of meeting held on 17 September, 2019 (attached)
8.3.2 Draft Minute of Meeting held on 19 November, 2019 (attached) (PP 49-62)

- 8.4 Area Optometric Committee**

- 8.5 Area Pharmaceutical Committee**
8.5.1 Minute of Meeting held on 18 November 2019 (PP 63-68)

- 8.6 Psychological Services Advisory Committee**
8.6.1 Draft Note of Meeting held on 7 November 2019 (PP 69-72)

- 8.7 Adult Social Work and Social Care Advisory Committee**

The Forum is asked to Note the circulated minutes and reports.

9 NHS HIGHLAND BOARD MEETING – 28 November, 2020

- 9.1 Highland Financial Position**

Report by David Garden, Interim Director of Finance (to follow)

- 9.2 Infection Prevention and Control Report and Annual Workplan
Report by Catherine Stokoe, Infection Control Manager and Dr Vanda Plecko, Consultant Microbiologist/Infection Control Doctor on behalf of Heidi May, Board Nurse Director & Executive Lead for Infection Control Control (attached)**
(PP 73-92)
- 9.3 Chief Executive's and Directors' Report
Emerging Issues and Updates
Report by Chief Executive (attached)**
(PP 93-96)
- 9.4 Attraction Recruitment and Retention Strategy Update
Report by Sharon Hammell, Resourcing, Strategy and Planning Lead on behalf of Fiona Hogg, Director of Human Resources (attached)**
(PP 97-100)
- 9.5 Community Planning- Early draft
Report by Cathy Steer Head of Health Improvement, on behalf of Hugo Van Woerden, Director of Public Health (attached)**
(PP 101-106)

The full papers will be available on the NHS Highland website.

The Forum is asked to Consider the circulated reports.

10 FOR INFORMATION

10.1 Dates of Future Meetings

5 March 2020
30 April 2020
2 July 2020
3 September 2020
29 October 2020
17 December 2020

11 ITEMS FOR FUTURE ACF MEETINGS

- 11.1 Overview of UHI activity from a research/education and innovation perspective
Presentation by Sandra McRury**
- 11.2 Personalising Realistic Medicine – summary of PRM event – Rebecca Helliwell**
- 11.3 Health Promoting Health Service – Bev Green**
- 11.4 Performance Framework – Donna Smith**
- 11.5 NHS Assurance Framework - Ruth Daly**

12 ANY OTHER COMPETENT BUSINESS

13 DATE OF NEXT MEETING

The next meeting will be held at **1.30pm on Thursday 5 March 2020** in the Board Room, Assynt House.

A video link will be available, if required.