

MINUTES of MEETING of ARGYLL AND BUTE HSCP INTEGRATION JOINT BOARD (IJB) held BY MS TEAMS on WEDNESDAY, 29 NOVEMBER 2023

Present: Councillor Amanda Hampsey, Argyll and Bute Council (Chair)
Councillor Kieron Green, Argyll and Bute Council
Councillor Gary Mulvaney, Argyll and Bute Council
Councillor Dougie Philand, Argyll and Bute Council
Sarah Compton-Bishop, NHS Highland
Graham Bell, NHS Highland (Vice-Chair)
Susan Ringwood, NHS Highland
Gaener Rodger, NHS Highland

Attending: Fiona Broderick, Argyll and Bute HSCP
Geraldine Collier, Argyll and Bute HSCP
Linda Currie, NHS Highland
Fiona Davies, Argyll and Bute HSCP
David Gibson, Argyll and Bute HSCP
James Gow, Argyll and Bute HSCP
Dr Rebecca Helliwell, Argyll and Bute HSCP
Elizabeth Higgins, NHS Highland
Kenny Mathieson, Public Representative
Julie Hodges, Independent Sector Representative
Alison McGrory, Argyll and Bute HSCP
Angus MacTaggart, Argyll and Bute HSCP
Kirstie Reid, NHS Highland
Takki Sulaiman, Argyll and Bute Third Sector Interface
Fiona Thomson, NHS Highland
Karl McLeish, Argyll and Bute HSCP
Caroline Cherry, Argyll and Bute HSCP
Charlotte Craig, Argyll and Bute HSCP
David Ritchie, Argyll and Bute HSCP
Evan Beswick, NHS Highland
Jillian Torrens, Argyll and Bute HSCP
James Crichton, Argyll and Bute HSCP
Kristin Gillies, Argyll and Bute HSCP
Shona Barton, Argyll and Bute Council

1. APOLOGIES FOR ABSENCE

There were no apologies for absence intimated.

2. DECLARATIONS OF INTEREST

There were no declarations of interest intimated.

3. MINUTES

The Minutes of the Meeting of the Argyll and Bute HSCP Integration Joint Board held on 27 September 2023 were approved as a correct record.

4. MINUTES OF COMMITTEES

(a) **Argyll and Bute HSCP Finance and Policy Committee held on 29 September 2023**

The Minutes of the Argyll and Bute HSCP Finance and Policy Committee held on 29 September 2023 were noted.

(b) **Argyll and Bute HSCP Clinical and Care Governance Committee held on 5 October 2023**

The Minutes of the Argyll and Bute HSCP Clinical and Care Governance Committee held on 5 October 2023 were noted.

5. CHIEF OFFICER REPORT

The Board gave consideration to a report from the Chief Officer which included information on the following headlines: Cowal GP Relocation Project; Challenging Weather Conditions; Scottish Health Awards; Patient Safety Commissioner Bill.

Decision

The Integration Joint Board noted the content of the report by the Chief Officer.

(Ref: Report by Chief Officer dated 29 November 2023, submitted)

6. FINANCE

(a) **Budget Monitoring - 7 Months to 31 October 2023**

The Board gave consideration to a report providing a summary of the financial position of the Health and Social Care Partnership as at the end of month seven. The report also provided information in respect of the year to date position which showed a small forecast overspend, progress with the savings plan and reserves spend.

Decision

The Integration Joint Board –

1. Noted that there is a relatively small forecast revenue overspend of £847k as at the end of month 7;
2. Noted that savings of £6.8m have been delivered, 76% of target;
3. Noted that reserves of £6m have been committed to date; and
4. Noted that additional formula funding has been allocated to Health Boards to improve financial sustainability and that NHS Highland intend to recover this funding from the IJB (£2.3m).

(Ref: Report by Head of Finance and Transformation dated 29 November 2023, submitted)

(b) Audited Annual Accounts 2022/23

The Board gave consideration to the Annual Report and Audited Annual Accounts for 2022/23.

The Integration Joint Board –

1. Noted that Mazars have completed their audit of the annual accounts for 2022-23 and have issued an unqualified Independent Auditor's Report;
2. Considered the 2022/23 Annual Audit Report prepared by Mazars and management responses to the recommendations;
3. Approved the draft letter of Management Representation; and
4. Approved the Audited Accounts for signature and publication.

(Ref: Report by the Head of Finance and Transformation dated 29 November 2023, submitted)

7. INTERNAL AUDIT CONTRACT

The Board gave consideration to a report which outlined the options for securing an internal audit service from 1 April 2024 and recommended an extension of the existing arrangement for three years.

Decision

The Integration Joint Board –

1. Considered the contents of the report and noted that the Audit & Risk Committee endorsed the recommendation to extend the current Internal Audit Contract; and
2. Approved the extension of the Internal Audit Contract with the Argyll & Bute Council Internal Audit Service for a period of 3 years from 1 April 2024 to 31 March 2027.

(Ref: Report by the Chair of the Audit & Risk Committee dated 29 November 2023, submitted)

8. WORKFORCE REPORT QUARTER 2 (2023/24)

The Board gave consideration to the workforce report which is part of the staff governance suite of reports and focuses on work force data for financial quarter 2 (1 July to 30 September 23).

Decision

The Integration Joint Board -

1. Noted the content of the quarterly workforce report.
2. Asked questions on issues that were interest or concern; and
3. Discussed the overall direction of travel, including future topics that they would like further information on.

(Ref: Report by People Partner, A&B HSCP dated 29 November 2023, submitted)

9. ARGYLL AND BUTE WINTER PLAN 2022-23

The Board gave consideration to a summary of the overall winter plan for the Argyll and Bute Health and Social Care Partnership (HSCP) which spanned the period from 30 November 2023 to 1 April 2024.

Decision

The Integration Board considered and noted the winter plan for Argyll and Bute HSCP.

(Ref: Report by Head of Service, Health and Community Care and Unscheduled Care Programme Lead dated 29 November 2023, submitted)

10. PUBLIC HEALTH HIGHLIGHTS FROM 2022-2023

The Board considered a report which outlined public health activity in Argyll and Bute to prevent ill-health and improve health and wellbeing outcomes for the population. The detail of the report also covered the Public Health Team Annual Report for 2022-2023.

Decision

The Integration Joint Board –

1. Noted the report on Public Health Team activity in 2022-2023;
2. Noted the wider prevention activity including the merger of the Public Health Living Well Board and the Prevention Board; and
3. Endorsed the role of the IJB in providing leadership to prevent health and social care problems from arising.

(Ref: Report by Associate Director of Public Health dated 29 November 2023, submitted)

11. SERVICE SPOTLIGHT ACUTE AND COMPLEX CARE

The Board gave consideration to the neurodiversity strategy together with a report which gave an update on some key areas of priority within Complex Care including Mental Health, Learning Disabilities, Neurodiversity and Adult Support and Protection.

Decision

The Integration Board, discussed, considered and noted the service spotlight report.

(Ref: Report by Head of Adult Services Acute and Complex Care dated 29 November 2023, submitted)

(a) **NEURODIVERSITY STRATEGY**

The Integration Joint Board heard a presentation on the Neurodiversity Strategy which was noted.

12. IJB DATES 2024-2025

The Board gave consideration to the proposed dates for the annual programme of meetings to meet the requirements of the Scheme of Integration and support good financial management.

Decision

The Integration Joint Board approved the planned dates as outlined in the programme.

(Ref: Report by Business Improvement Manager dated 29 November 2023, submitted)

13. CLIMATE CHANGE REPORTING 2022-23

The Board gave consideration to a report which advised of the proposed submission and a brief overview of how the HSCP is responding to Climate Change and Sustainability agenda in partnership with Argyll and Bute Council and NHS Highland.

Decision

The Integration Joint Board –

1. Noted that the IJB is required to submit a Climate Change Duties Report by 30 November 2023;
2. Approved the proposed submission attached as Appendix 1 to the report; and
3. Endorsed the partnership approach taken by the HSCP in respect of its Climate Change Duties.

(Ref: Report by Head of Finance and Transformation dated 29 November 2023, submitted)

14. SG CALL FOR EVIDENCE - REMOTE AND RURAL HEALTHCARE RESPONSE

The Board gave consideration to a call for evidence remote and rural health and social care note of the submission on behalf of the IJB.

Decision

The Integration Joint Board noted the submission.

(Ref: Report by Business Improvement Manager dated 29 November 2023, submitted)

15. DIRECTIONS LOG UPDATE - 6 MONTHLY REPORT

The Board gave consideration to the directions log update 6 monthly report.

Decision

The Integration Joint Board noted the submission.

(Ref: Update by the Business Improvement Manager dated 29 November 2023, submitted)

16. DATE OF NEXT MEETING

The date of the next meeting was noted as Wednesday 31 January 2024.