

Distribution: 19 January 2021

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## HIGHLAND NHS BOARD MEETING OF BOARD

Tuesday 26 January 2021 at 9.30 am  
**Virtual Meeting Format (Microsoft Teams)**

### AGENDA

- 09:30**    **1**    **Apologies**
- 2**    **Declarations of Conflict of Interest** – Members are asked to consider whether they have a conflict of interest to declare in relation to any item on the agenda for this meeting. Any Member making a declaration of a conflict of interest should indicate whether it is a financial or non-financial conflict and include some information on the nature of the conflict. Advice may be sought from the Board Secretary's Office prior to the meeting taking place.
- 09:35**    **3**    **Recognition of Staff Achievements**
- A number of colleagues have been invited to attend the meeting to inform the Board of recent successes.
- 09:50**    **4**    **Minute of Meeting of 24 November 2020 and Action Plan** **PP.1-10**
- The Board is asked to **approve** the minutes of meeting of 24 November 2020 and **note** the action plan.
- 5**    **Matters Arising**
- 10:00**    **6**    **Chief Executive's Report – Verbal Update of Emerging Issues**  
**Pam Dudek, Chief Executive**
- The Board is asked to **note** the verbal update.
- 10:15**    **7**    **Integrated Finance and Performance Report** **Report to Follow**  
**Report by David Park, Interim Deputy Chief Executive and Dave Garden, Director of Finance**
- The report will follow. The Board will be invited to **review** and **discuss** the performance outcomes highlighting areas of concern.
- 11:00**    **8**    **Board Assurance Framework** **PP.11-21**  
**Report by Boyd Peters, Medical Director**
- The Board is invited to **approve** the Board Risk Assurance Framework, **note** the progress made and that further work is required to review and redefine some of the risks and escalation processes.
- 11:15**    **Break**

|       |    |  |                   |
|-------|----|--|-------------------|
| 11:25 | 9  | <b>Covid Update<br/>Report by Tim Allison, Director of Public Health and Health Policy</b>   | <b>PP.22-24</b>   |
|       |    | The Board is asked to <b>note</b> the update.  |                   |
| 11:40 | 10 | <b>The Culture Programme Update<br/>Fiona Hogg, Director of Human Resources and Organisational Development<br/>and Programme Senior Responsible Officer</b>                                    | <b>PP.25-35</b>   |
|       |    | The Board is asked to <b>note</b> the update.  |                   |
| 11:55 | 11 | <b>Winter Plan<br/>Report by Tracy Ligema on behalf of Louise Bussell, Interim Chief Officer</b>   | <b>PP.36-93</b>   |
|       |    | The Board is invited to <b>approve</b> the Winter Plan circulated as Appendix A to the report and <b>note</b> that the plan has been adopted by Scottish Government as detailed in Appendix C. |                   |
| 12:05 | 12 | <b>Public Bodies (Joint Working) (S) Act 2014 – Annual Performance Reports<br/>(a) Highland Health and Social Care Partnership<br/>Louise Bussell, Interim Chief Officer</b>                   | <b>PP.94-138</b>  |
|       |    | A verbal report will be made.  |                   |
|       |    | <b>(b) Argyll &amp; Bute Health &amp; Social Care Partnership<br/>Joanna Macdonald, Chief Officer, Argyll and Bute Health and Social Care<br/>Partnership</b>                                  |                   |
|       |    | The Board is asked to <b>note</b> the HSCP Annual Performance Report 2019/20.  |                   |
| 12:15 | 13 | <b>Director of Public Health’s Annual Report 2020<br/>Report by Tim Allison, Director of Public Health and Health Policy</b>   | <b>PP.139-141</b> |
|       |    | The Board is asked to <b>note</b> the 2020 Director of Public Health Annual Report which can be accessed through the following link:   |                   |
|       |    | <a href="https://indd.adobe.com/view/53d8d221-7734-4136-b535-c192a14e36c9">https://indd.adobe.com/view/53d8d221-7734-4136-b535-c192a14e36c9</a>  |                   |
| 12:30 | 14 | <b>Alcohol and Drug Partnership Annual Report<br/>Report by Tim Allison, Director of Public Health and Health Policy</b>   | <b>PP.142-259</b> |
|       |    | The Board is invited to <b>note</b> the Alcohol and Drug Partnership Annual Report and Strategy.   |                   |
| 12:40 | 15 | <b>Code of Corporate Governance<br/>Ruth Daly, Board Secretary, on behalf of Pam Dudek, Chief Executive</b>  | <b>PP.260-262</b> |
|       |    | The Board is invited to ratify the Code of Corporate Governance, which has been considered by all Governance Committees and agreed at the Audit Committee on 8 December 2020.                  |                   |
|       |    | The full draft Code of Corporate Governance has been circulated separately   |                   |

- 12:50 16 Governance and other Committee Assurance Reports  
Escalation of issues by Chairs of Governance Committees**
- a Approved minute of Clinical Governance Committee of 1 December 2020  
Draft Minute of Clinical Governance Committee of 14 January 2021** **PP.263-271  
*To Follow***
  - b Draft Highland Health and Social Care Committee of 2 December 2020** **PP.272-278**
  - c Draft Audit Committee 8 December 2020** **PP.279-285**
  - d Approved Area Clinical Forum of 29 October 2020** **PP.286-292**
  - e Draft Argyll and Bute Integration Joint Board of 25 November 2020** **PP.293-303**
- 13:15 17 Any Other Competent Business**
- 18 Date of next meeting 30 March 2021**
- Close of meeting**