

Distribution: 18 January 2022

Assynt House
Beechwood Park
Inverness, IV2 3BW
Telephone: 01463 717123
www.nhshighland.scot.nhs.uk



HIGHLAND NHS BOARD MEETING OF BOARD

Tuesday 25 January 2022 at 9.30 am
Virtual Meeting Format (Microsoft Teams)

AGENDA

- 09:30 1 Apologies**
- 2 Declarations of Conflict of Interest** – Members are asked to consider whether they have a conflict of interest to declare in relation to any item on the agenda for this meeting. Any Member making a declaration of a conflict of interest should indicate whether it is a financial or non-financial conflict and include some information on the nature of the conflict. Advice may be sought from the Board Secretary's Office prior to the meeting taking place.
- 09:35 3 Staff Recognition – Allied Health Professionals**
- A number of colleagues have been invited to attend the meeting to inform the Board of recent successes:
- Rehab Physio Service (Karen Brandie)
 - First Contact Physiotherapy Service and MSK Physio (Ciaran McManus, Jude Arnaud)
- 10:05 4 Minute of Meeting of 30 November 2021 and Action Plan** **PP.1-13**
- The Board is asked to **approve** the minutes of meeting of 30 November 2021 and **note** the action plan.
- 10:10 5 Matters Arising**
- 10:15 6 Chief Executive's Report – Verbal Update of Emerging Issues**
Pam Dudek, Chief Executive
- The Board is asked to **note** the verbal update.
- 10:30 7 Public Health Report – COVID19 Update Assurance Report** **PP. 14-16**
Report by Tim Allison, Director of Public Health and Health Policy
- Assurance Level Proposed – Moderate**
- The Board is asked to **note** and **discuss** the information in the report and the accompanying presentation.

11:00 8 **Maternity Services - The Future** **Circulated separately**
Report by Lorraine Cowie, on behalf of Katherine Sutton, Chief Officer Acute Services and Heidi May, Board Nurse Director

Assurance Level Proposed - **Moderate**.

The Board is asked to support:

1. the establishment of a Maternity Services Programme Board to provide oversight to developing the future model of NHS Highland maternity services more broadly whilst ensuring the recommendations of the Moray report are encompassed
2. the need to complete the service redesign of the Raigmore Maternity Unit to accommodate the care of existing and additional women and the completion of the business case.
3. the initiation of negotiations with NHS Grampian and the Scottish Government to secure revenue costs for NHS Highland

11:15 **Comfort Break**

PERFORMANCE AND ASSURANCE

11:30 9 **Integrated Performance and Quality Report** **PP.182-203**
Report by Lorraine Cowie on behalf of David Park, Deputy Chief Executive

Assurance Level Proposed – Moderate

The Board is asked to:

- discuss the information presented and consider the implications in terms of our performance and quality outcomes for NHS Highland; and
- note that the format and content of the report is continually being reviewed to provide the Board with an IPQR that meets the needs of the organization and that updates with regards to RMP4 and other key areas of the organisation such as public health will be included in the future.

11:50 10 **Finance Assurance Report** **PP.17-24**
Report by Dave Garden, Director of Finance

Assurance Level Proposed – Moderate

The Board is asked to discuss the contents of the Finance Report.

12:05 11 **The Culture Programme Assurance Report** **PP.25-37**
Fiona Hogg, Director of People & Culture

Assurance Level Proposed – Moderate

The Board is asked to **note** the update and take assurance on progress.

- 12:20 12 **Quarterly Whistleblowing Standards Assurance Report** **PP. 38-75**
Fiona Hogg, Director of People & Culture
- Assurance Level Proposed – Moderate**
- The Board is invited to **examine** the draft report and consider any additional information or revisions that may be appropriate, and take assurance.
- 12:35 **LUNCH BREAK**
- 13:05 13 **Remobilisation Plan** **PP. 204-349**
Report by Lorraine Cowie, on behalf of David Park, Deputy Chief Executive
- Assurance Level Proposed – Moderate**
- The Board is invited to:
- take assurance that due process has been followed in submitting the Remobilisation Plan 4 in accordance with the commission from Scottish Government;
 - authorise publication of Remobilisation Plan 4;
 - acknowledge with the Omicron variant that the targets within Remobilisation Plan 4 are significantly challenged and oversight of these will be through the Programme Board structure and Performance Recovery Board;
 - take assurance that future reporting of the milestones in the plan will be monitored by the Performance Recovery Board, with other Committees being engaged in matters relevant to their remit and responsibilities in relation to the implementation of the plan. Quarterly exception progress reports will also be required to be submitted to Scottish Government
 - take assurance that the Annual Operating Plan will be developed and be presented to the July NHS Highland Board meeting with an interim update at the May Board meeting
- 13:15 14 **Director of Public Health’s Annual Report 2020** **PP.76-78**
Report by Tim Allison, Director of Public Health and Health Policy
- The Board is asked to **note** the 2021 Director of Public Health Annual Report which can be accessed through the following link: https://nhshighland.publichealth.scot.nhs.uk/wp-content/uploads/2022/01/DPH_Annual_Report_2021.pdf
- 13:45 15 **Alcohol and Drug Partnership Annual Report** **PP.79-130**
Report by Tim Allison, Director of Public Health and Health Policy
- Assurance Level Proposed – Moderate**
- The Board is invited to **note** the Alcohol and Drug Partnership Annual Report and Strategy.

14:00	16	<p>Strategic Risk Register Report by Mirian Morrison, on behalf of Dr Boyd Peters, Medical Director</p> <p>Assurance Level Proposed – Moderate</p> <p>The Board is asked to note the strategic risk register update.</p> <p>The appendix to the report is an excel spreadsheet and is circulated separately.</p>	PP.350-355
GOVERNANCE			
14:15	17	<p>Code of Corporate Governance Ruth Daly, Board Secretary, on behalf of Pam Dudek, Chief Executive</p> <p>Assurance Level Proposed – Moderate</p> <p>The Board is invited to ratify updates to the Code of Corporate Governance, which have been considered and agreed by the Audit Committee on 7 December 2021.</p>	PP.131-159
14:25	18	<p>Improvements to Board Assurance Framework Report by Ruth Daly on behalf of Pam Dudek, Chief Executive</p> <p>Assurance Level Proposed – Moderate</p> <p>The Board is invited to note the progress contained within the report.</p>	PP.160-168
14:35	19	<p>Committee Memberships Review Report by Ruth Daly, Board Secretary on behalf of Prof. Boyd Robertson, Board Chair</p> <p>Assurance Level Proposed – Substantial</p> <p>The Board is asked to:</p> <p>a) approve revised governance committee memberships as shown in Appendix 1 with immediate effect; and</p> <p>b) note that Clinical Governance Committee must now appoint a Vice Chair from its membership.</p>	PP.169-174
14:45	20	<p>Governance and other Committee Assurance Reports Escalation of issues by Chairs of Governance Committees</p> <p>a Draft minute of Audit Committee 7 December 2021</p> <p>b Draft minute of Staff Governance Committee 12 January 2022</p> <p>c Draft minute of Highland Health and Social Care Committee of 12 January 2022</p> <p>d Draft minute of Clinical Governance Committee of 13 January 2022</p> <p>e Draft minute of Area Clinical Forum of 13 January 2022</p> <p>f Draft minute of Argyll and Bute IJB of 24 November 2021</p>	<p>PP.356-362</p> <p><i>TO FOLLOW</i></p> <p>PP.363-369</p> <p><i>TO FOLLOW</i></p> <p>PP.370-376</p> <p>PP. 175-181</p>
15:15	21	<p>Any Other Competent Business</p> <p>Date of next meeting 29 March 2022</p> <p>Close of meeting</p>	

