

**NHS HIGHLAND
 MEETING OF FINANCE, RESOURCES AND
 PERFORMANCE COMMITTEE**

**6 October 2023 at 9.30am
Virtual Meeting Format (Microsoft Teams)**

- All cameras should be turned on
- Use raise hand facility to discuss items – do not use MS Teams chat

Distribution: 4 October 2023

AGENDA

Time		Standing Items	Paper
9.30am	1.1	Welcome and Apologies	
	1.2	Declarations of Interest Members are asked to consider whether they have a conflict of interest to declare in relation to any item on the agenda for this meeting. Any Member making a declaration of a conflict of interest should indicate whether it is a financial or non-financial conflict and include some information on the nature of the conflict. Advice may be sought from the Board Secretary's Office prior to the meeting taking place.	
9.35am	1.3	Minute of Previous meeting held on Friday, 08 September 2023 The Committee is asked to Approve the Minute.	PP.1-7
	2.	Finance	PP.8-26
9.40am	2.1	NHS Highland Financial Position Report – Month 5 2023 Report by Heledd Cooper, Director of Finance	
		The Committee is asked to Examine and Consider the implications of financial position at Month 5 2023 and take Limited Assurance .	
	3.	Transformation Programme Update	
10.25am		Presentation by Heledd Cooper (for Lorraine Cowie, Head of Strategy and Transformation)	
		The Committee is asked to Note the contents of the presentation.	
	4.	Review of Committee Terms of Reference	PP.27-31
10.55am		Graham Bell, Committee Vice Chair/Ruth Daly, Board Secretary	
		The Committee is asked to Review and Approve the Committee Terms of Reference.	
	5.	Review of Committee Workplan	PP.32-33
11.05am		Graham Bell, Committee Vice Chair	
		The Committee is asked to Review and Discuss the Committee Workplan.	
	6.	Date of Next Meeting	
		Friday 3 November 2023	
11.15am	7.	Any Other Competent Business	
11.30		Close of meeting	