

**HIGHLAND NHS BOARD
 MEETING OF BOARD**

Tuesday 30 May 2023 at 9.30am
Virtual Meeting Format (Microsoft Teams)

- **All Board Member cameras should be turned on**
- **Use raise hand facility to discuss items – do not use MS Teams chat**

Distribution 23 May 2023

AGENDA

Time	1.	Standing Items	
9:30 am	1.1	Welcome and Apologies	
	1.2	Declarations of Conflict of Interest Members are asked to consider whether they have a conflict of interest to declare in relation to any item on the agenda for this meeting. Any Member making a declaration of a conflict of interest should indicate whether it is a financial or non-financial conflict and include some information on the nature of the conflict. Advice may be sought from the Board Secretary's Office prior to the meeting taking place.	
9:35 am	1.3	Minute of Previous meeting of 28 March 2023 and Action Plan The Board is asked to approve the minutes of meeting of 28 March 2023 and note the action plan.	PP 1-11
9:40 am	1.4	Matters Arising	
9:45 am	2.	Chief Executive's Report – Verbal Update of Emerging Issues	
		Pam Dudek, Chief Executive	
		The Board is asked to note the verbal update	
10:10 am	3.	National Treatment Centre Update	PP 12-19
		Report by Helen Robertson, on behalf of Katherine Sutton, Chief Officer Acute Services	
		Assurance Level Proposed: Substantial The following colleagues have been invited to attend the meeting to inform the Board of the recent success of the National Treatment Centre:	
		<ul style="list-style-type: none"> • Colin MacNair consultant Surgeon • Helen Robertson, National Treatment Centre Manager • Fiona Grist, Lead Nurse 	
		The Board is asked to note the presentation	

10:30 am	4.	Maternity and Neonatal Business Case	PP 20-169
		Report by Katherine Sutton, Chief Officer Acute Services	
		Assurance Level Proposed - Moderate	
		The Board is asked to approve the report for submission to Scottish Government to allow the release of funding to enable recruitment and capital works.	
11:00 am		Comfort Break	
<u>PERFORMANCE AND ASSURANCE</u>			
11:15 am	5.	Integrated Performance and Quality Report	PP 170-201
		Report by Rhiannon Boydell on behalf of David Park, Deputy Chief Executive	
		Assurance Level Proposed – Moderate	
		The Board is asked to: <ul style="list-style-type: none"> (a) take moderate assurance and to note the continued and sustained stressors facing both NHS and commissioned care services. (b) Note the addition of trajectories where available and that the annual delivery plan and winter plan continue to support mitigation plans where possible. 	
12:00	6.	Finance Assurance Report – Month 12 Draft Position & NHS Highland Financial Plan 2023/24	PP 202-227
		Report by Heledd Cooper, Director of Finance	
		Assurance Level Proposed – Moderate	
		The Board is asked to: <ul style="list-style-type: none"> (a) discuss the draft Month 12 financial position for 2022/2023 which at this stage is still subject to final year end adjustments and a year end audit process; (b) approve the request that brokerage of £16.272m is requested from Scottish Government to enable delivery of a balanced financial position for 2022/2023; (c) examine and consider the contents of the Financial Plan for 2023/2024; and (d) approve the 2023/2024 Financial Plan- recognising that discussions continue with Scottish Government around actions to mitigate the financial challenge. 	
12:30		Lunch Break	
13:00	7.	Argyll & Bute Children and Young Peoples’ Service Plan 2023-26	PP 228-288
		Report by Fiona Davies, Chief Officer Argyll & Bute	
		Assurance Level Proposed – Moderate	
		The report provides background and context to the Argyll and Bute Children and Young People’s Service Plan 2023-26. https://www.argyll-bute.gov.uk/sites/default/files/Education/cypsp_2023_26_final.pdf	
		The Board is asked to note the report and take moderate assurance on the content.	

13:20	8.	Highland Child Poverty Action report	PP 289-316
		Report by Cathy Steer on behalf of Dr Tim Allison, Director of Public Health	
		Assurance Level Proposed - Moderate	
		The Board is asked to note the report and take moderate assurance on the actions being taken to tackle child poverty.	

CORPORATE GOVERNANCE

13:40	9.	Corporate Risk Register	PP 317-323
		Report by Rhiannon Boydell, on behalf of Dr Boyd Peters, Medical Director	
		Assurance Level Proposed – Substantial	
		The Board is asked to: <ul style="list-style-type: none"> (a) take assurance and give confidence of compliance with legislation, policy and Board objectives. (b) Note that the risk management process with alignment to the strategy will be presented to the next Board meeting. (c) Examine and consider the evidence provided and provide final decisions on the risks that are recommended to be closed or added. 	

14:00	10.	Blueprint for Good Governance V2 Self Evaluation	PP 324-327
		Report by Ruth Daly, Board Secretary, on behalf of Sarah Compton Bishop, Board Chair	
		Assurance Level Proposed – Substantial	
		The Board is asked to: <ul style="list-style-type: none"> (a) take substantial assurance from the report, and (b) agree that a draft Blueprint for Good Governance Improvement Plan be submitted to the 25 July 2023 meeting of the board, (c) endorse the involvement of the Committee Chairs in its progress, and (d) agree that progress reports be provided to the Board on a twice yearly basis. 	

14:10	11.	Review of Committee memberships etc.	PP 328-336
		Report by Report by Ruth Daly on behalf of Sarah Compton Bishop, Board Chair	
		Assurance Level Proposed – Substantial	
		The Board is asked to: <ul style="list-style-type: none"> (a) take substantial assurance from the report, (b) agree the changes to Committee memberships and Chair positions with immediate effect. 	

14:15	12.	Governance Committees Annual Reports	PP 337-368
		Report by Ruth Daly, Board Secretary, on behalf of Sarah Compton Bishop, Board Chair	
		Assurance Level Proposed - Substantial	
		As part of the Annual Accounts process the Board's Governance Committees produce Annual Reports of their activity throughout the year and an assessment of how well they have discharged their assurance role.	
		The annual reports were submitted to the Audit Committee on 2 May 2023 evidencing that governance processes have been followed.	

		The Board is asked to Note that the Annual Reports were approved by the Audit Committee on 2 May 2023.	
14:20	13.	Community Empowerment Act – Annual Reports	PP 369-378
		Report by Ruth Daly, Board Secretary, on behalf of Pam Dudek, Chief Executive	
		Assurance Level Proposed – Substantial	
		a. Asset Transfer	
		b. Public Participation Requests	
		The Board is asked to approve the annual reports.	
14:30		Comfort Break	
14:50	14.	Register of Members Interests	
		Report by Ruth Daly, Board Secretary, on behalf of Sarah Compton Bishop, Board Chair	
		The Highland NHS Board Code of Conduct was formally adopted by the Scottish Ministers from 1 May 2014. Under its terms, Board Members are required to Register their interests in the Highland NHS Board Register.	
		An exercise to update the register has now been undertaken and the formal Highland NHS Board Register is kept available at the Board's offices for public inspection and is available on the NHS Highland web:	
		Public Register	
		The Board is asked to Note the 2023-24 Register of Board Members Interests	
14:55	15.	Governance and other Committee Assurance Reports	
		Escalation of issues by Chairs of Governance Committees	
	a)	Clinical Governance Committee of 27 April 2023	PP 379-389
	b)	Highland Health and Social Care Committee of 26 April 2023	PP 390-399
	c)	Finance, Resources and Performance Committee 5 May 2023	PP 400-406
	d)	Audit Committee of 2 May 2023	PP 407-418
	e)	Staff Governance Committee of 10 May 2023	PP 419-431
	f)	Argyll & Bute IJB of 29 March 2023	PP 432-438
	16.	Any other Competent Business	
		Date & Time of Next Meeting	
		27 June 2023 at 9.30am	
15:20		Close of meeting	