

HIGHLAND HEALTH AND SOCIAL CARE COMMITTEE WORKPLAN TO 31 March 2024

Standing Items for every HHSCC meeting

- Apologies
- Declarations of interest
- Minutes of last meeting
- Finance
- Risk (Level 1 Risks)
- Performance and Delivery (IPQR: Dashboard and Chief Officer's Report)
- Health Improvement
- Committee Function and Administration
- Date of next meeting

01 MARCH 2023

• District reports (x2)	Caithness Sutherland (Rhiannon Boydell)
• Children and Young People Performance Reporting	(NHS: Tracey Gervaise; Highland Council: Ian Kyle)
• Adult Social Care Fees and Charges Report	(Gillian Grant)
• Mental Health Services Assurance Report	(Arlene Johnstone)
• Third Sector Mental Health Funding	(Mhairi Wylie)
• Joint Strategic Plan	(Lorraine Cowie)
• Committee 2022/23 Annual Assurance Report	(Chair and Chief Officer)
• Committee Annual Workplan 2023/2024	(Chair)

19 APRIL: Development Session (Public Health Annual Report)

26 APRIL 2023	
• District Reports (x2)	(Rhiannon Boydell)
• Annual Report of Care Home Oversight Board	(Gillian Grant)
• Chief Social Officer Worker's Annual Report	(Fiona Duncan/Simon Steer)
• Adults with Incapacity (Mental Welfare) Report	(Arlene Johnstone)
• Adult Protection Committee Annual Report	(Simon Steer)
• Highland Drug and Alcohol Recovery Services Delivery Plans	(Pam Cremin)
• Integrated Joint Plan	(Lorraine Cowie)
• Learning Disability Services Assurance Report	(Arlene Johnstone)
• Mental Health Strategy	(Arlene Johnstone)
24 MAY: Development Session (TBC)	
28 JUNE 2023	
• District Reports (x2)	(Rhiannon Boydell)
• Care At Home Assurance Report	(Ian Thomson)
• Commissioning Strategy for Integrated Health and Social Care Services	(Gillian Grant)
• Community Risk Registers Assurance Report	(Pam Cremin)
• Public Bodies Annual Report	(Pam Cremin)
30 AUGUST 2023	
• District Reports (x1)	(Rhiannon Boydell)
• Primary Care Improvement Plan Assurance Report	(Jill Mitchell)
• FHS Delivery Overview Report	All four workstreams to provide a system wide overview, Primary Care, Pharmacy, Dental and Ophthalmic

• Children and Young People Services – mid year review	(NHS: Tracey Gervaise; Highland Council: Ian Kyle)
• Community Services overview	(Pam Cremin)
• Technology Enabled Care Overview	(Iain Ross)
• Committee Terms of Reference	For Review (Ruth Daly)
20 SEPTEMBER: Development Session (TBC)	
1 NOVEMBER 2023	
• District Reports (x2)	(Rhiannon Boydell)
• Engagement Framework Assurance Report	(Ruth Fry)
• Together We Care Implementation	(Lorraine Cowie)
• Preparation for Winter	(Chief Officer)
29 NOVEMBER: Development Session (TBC)	
JANUARY 2024	
• District Reports (x2)	(Rhiannon Boydell)
• SDS Strategy Assurance Report	(Ian Thomson)
• Community Services Risk Registers Assurance Report	(Pam Cremin)
• Carers Strategy Update	(Ian Thomson)
MARCH 2024	
• District Reports (x2)	(Rhiannon Boydell)
• Children and Young People Services Performance Report	(Tracey Gervaise Ian)
• Mental Health Services Assurance Report	(Arlene Johnstone)

• Adult Social Care Fees and Charges 24/25	(Gillian Grant, Simon Steer)
• Committee Annual Assurance Report 23/24	(Chair and Chief Officer)
• Committee Workplan 24/25	(Chair)