

Distribution: 17 June 2021

Assynt House  
Beechwood Park  
Inverness, IV2 3BW  
Telephone: 01463 717123  
[www.nhshighland.scot.nhs.uk](http://www.nhshighland.scot.nhs.uk)



**NHS HIGHLAND BOARD  
MEETING OF FINANCE, RESOURCES AND PERFORMANCE COMMITTEE**

**24 June 2021 at 2pm  
(Microsoft Teams)**

**AGENDA**

- 2..00pm    **1    Apologies**
- 2    Declarations of Conflict of Interest** – Members are asked to consider whether they have a conflict of interest to declare in relation to any item on the agenda for this meeting. Any Member making a declaration of a conflict of interest should indicate whether it is a financial or non-financial conflict and include some information on the nature of the conflict. Advice may be sought from the Board Secretary’s Office prior to the meeting taking place.
- 2.05pm    **3    MINUTE OF THE MEETING HELD ON 29 April 2021  
                 Alexander Anderson, Chair** **(PP 1-8)**
- The Committee is asked to **Approve** the Minute.
- 2.10pm    **4    ASSET MANAGEMENT GROUP MINUTES – 17 March, 21 April and 19 May 2021** **(PP 9-20)**
- The Committee is asked to **Note** the minutes.
- 2.20pm    **5    ESTATES/FACILITIES STRATEGY – UPDATE AND PROGRESS**  
                 **Report by Alan Wilson, Director of Estates, Facilities and Capital Planning (PP 21-24)**
- The Committee is asked to **Note** the continued work being carried out in regards to the formulation of an Estates and Facilities Strategy, taking into account that the Strategy needs to align with the longer term Clinical Strategy currently under development.
- 2.35pm    **6    RELOCATION OF GP PREMISES/SERVICES INTO COWAL COMMUNITY HOSPITAL**  
                 **Report by Alan Wilson, Director of Estates, Facilities and Capital Planning (PP 25-58)**
- The Committee is asked to **Agree** to support the Business case for relocation of GP premises and services into Cowal Community Hospital and **Approve** its submission to Scottish Government for Capital funding.
- 2.45pm    **7    MAJOR PROJECT SUMMARY REPORT**  
                 **Report by Alan Wilson, Director of Estates, Facilities and Capital Planning (PP 59-62)**
- The Committee is asked to **Note** progress on the Major Capital Project Plan.

- 2.55pm      **8      COST IMPROVEMENT PROGRAMME UPDATE (MONTH 2)      (PP 63-70)**  
**Update by Jane Gill, PMO Director**
- The Committee is asked to **Note** the content of the report.
- 3.10pm      **9      INTEGRATED PERFORMANCE REPORT**  
**Report by Donna Smith on behalf of David Park, Deputy Chief Executive      (PP 71-86)**
- a) Finance**  
**b) Performance**
- The Committee is asked to **Review** and **Discuss** the performance outcomes highlighting any areas of concern.
- 3.25pm      **10      AOCB**
- Members are invited to identify Items of interest
- 11      FOR INFORMATION**
- Members are advised a Committee Development session is to be arranged for July 2021.
- 12      Dates of Future Meetings (All meetings commence at 2pm)**
- 26 August**  
**21 October**  
**?? December - date yet to be confirmed**
- 13      Date of next meeting – 26 August 2021 via Teams**
- 3.30pm      **Close of meeting**