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HIGHLAND HEALTH & SOCIAL CARE COMMITTEE

Wednesday 2 December 2020 at 1.00 pm
Board Room, Assynt House,
Inverness

AGENDA

1 **Welcome, Apologies and Chair's Update**

1.00-1.05

The Committee Administrator will confirm the publication of the Agenda and papers for this meeting via the NHS Highland Website.

Contact

Those wishing to contact the Committee, or provide feedback, are advised that the following email address is available for such purposes: Ruth.Daly2@nhs.scot

Mission Statement

"The Highland Partnership of NHS Highland and the Highland Council, is committed to achieving the best possible outcomes for our population and service users. We believe that services should be person-centred and enabling, should anticipate and prevent need as well as react to it, should be evidence based and acknowledge risk."

Webcast

This meeting will be held through MS Teams and will be recorded and available over the internet as an archive for 12 months.

Declarations of Interest - Members are asked to consider whether they have an interest to declare in relation to any item on the agenda for this meeting. Any Member making a declaration of interest should indicate whether it is a financial or non-financial interest and include some information on the nature of the interest. Advice may be sought from the Board Secretary's Office prior to the meeting taking place.

Development Session – There will be no development session on this occasion.

2 FINANCE

- 2.1 Year to Date Financial Position 2020/2021
1.05 Report by Elaine Ward, Deputy Director of Finance on behalf of Louise Bussell, Chief Officer (attached) (p. 1)

The Committee is asked to Consider the reported financial position.

3 PERFORMANCE AND SERVICE DELIVERY

- 3.1 Assurance Report and Action Plan from 7 October 2020
1.20 Report by Ann Clark, Committee Chair (attached)

The Committee is asked to:

- **Approve** the Assurance Report.
- **Note** the associated Rolling Action Plan.
- **Suggest** any additional Items to be added to the forward planner.

- 3.2 Matters Arising from Last Meeting
1.25

- Update on North Highland Managerial Appointments Louise Bussell
- Partnership Agreement Update Louise Bussell

- 3.3 COVID Update and Social Mitigation Strategy
1.35 Update by Lynda Thomson/Tim Allison, Director of Public Health (p. 4)

The Committee is asked to Note the update content.

- 3.4 NHS Highland Mental Health Strategy
2.05 Update by Louise Bussell (attached) (p. 7)

The Committee is asked to Note the report content.

- 3.5 Chief Officer's Reports
2.25 Report by Louise Bussell, Chief Officer (Highland Partnership) (attached) (p. 17)

The Committee is asked to Consider the content of the circulated report.

4 HEALTH IMPROVEMENT

There are no matters scheduled for discussion in relation to this Item.

5 COMMITTEE FUNCTION AND ADMINISTRATION

5.1 Risk Register 2.45 Update by Mirian Morrison, Clinical Governance Manager (attached) (p.46)

The Committee is asked to note the revised board risk assurance framework and the work to embed risk management processes within the organisation.

5.2 Code of Corporate Governance 3.00 Report by Ruth Daly, Board Secretary (attached) (p. 55)

The Committee is invited to consider the circulated draft code of corporate governance for its purposes and note that the final draft will be considered by the Audit Committee on 8 December 2020, and ratified at the Board in January 2021.

5.3 Committee Annual Work Plan 3.15 Report by Ann Clark, Committee Chair (attached) (p. 201)

The Committee is asked to Note the Committee Work Plan for 2021.

5.4 2021 Meeting Schedule 3.30

Members are asked to Approve the following meeting dates for 2021:

3 March
28 April
30 June
1 September
3 November

Members are reminded that the meetings in 2021 will be held on Wednesdays.

The Committee is asked to Approve the 2021 meeting schedule.

6 AOCB 3.35

Date of Next Meeting

The next meeting of the Highland Health and Social Care Committee has been provisionally set for **Wednesday 3 March, 2021 at 1.00pm** in The Board Room, Assynt House, Inverness and on a virtual basis.