

Date of Issue: 26 October 2020

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**MEETING OF NHS BOARD AUDIT COMMITTEE**  
**10 November 2020 10.00am**  
**Board Room, Assynt House, Inverness**

## A G E N D A

### **1 APOLOGIES**

#### **1.1 Declaration of Interests**

Members are asked to consider whether they have an interest to declare in relation to any Item on the agenda for this meeting. Any member making a declaration of interest should indicate whether it is a financial or non-financial interest and include some information on the nature of the interest. Advice may be sought from the Board Secretary's Office prior to the meeting taking place.

### **2 MINUTE AND ACTION PLAN OF MEETING HELD ON 3 SEPTEMBER 2020 (attached)**

**(1-8)**

**The Committee is asked to:**

- **Approve** the Minutes.
- **Note** the rolling Action Plan.

### **3 MATTERS ARISING**

#### **4 INTERNAL AUDIT**

##### **4.1 Internal Audit Summary Report (attached)**

**Report by Scott-Moncrieff, Internal Auditors on behalf of David Garden, Director of Finance**

The Report summarises Internal Audit work up to 2020 and summarises the Audit Reports issued since the last Audit Committee.

**(9-14)**

##### **4.2 Update on Audit Recommendations** **Update from David Garden**

**The Committee is asked to Discuss** the work undertaken and Audit recommendations.

**5 SECTION 22 UPDATE**  
**Report by David Garden, Director of Finance,**

**(PP)**

The Committee is asked to

**6 Public Audit and Post-Legislative Scrutiny Committee update**  
**Update from Dave Garden**

<https://www.scottishparliament.tv/meeting/public-audit-and-post-legislative-scrutiny-committee-october-8-2020>

The Committee is asked to comment on PAPLS findings and requests for information

**7 ANY OTHER COMPETENT BUSINESS**

**8 DATE OF NEXT MEETING**

The next meeting will be held on 8 December 2020 at 2pm, in the Board Room, Assynt House, Beechwood Business Park, Inverness.

**Member and Attendees of the Audit Committee**

<b>Member</b>	<b>Invited Attendees</b>	<b>Possible Attendees</b>
Mr Alasdair Christie (Chair)	Mr David Garden	Ms Jean Boardman
Mr Alexander Anderson	Mr Iain Addison	Mr James Brander
Ms Ann Clark	Mr David Park	Ms Sarah Compton-Bishop
	Ms Joanna MacDonald	Mr Boyd Robertson
	Internal Audit	Mr P Macrae
	External Audit	Ms Deirdre Mackay
	All appropriate sponsors	Mr Adam Palmer
	EDG members	Ms Gaener Rodger
		Mr Paul Hawkins