

## Highland Health and Social Care Committee Work Plan 2023/2024

Date	30 August 2023	[Development Session 20 Sep]	1 November 2023	[Development Session 29 Nov]	17 January 2024	6 March 2024
<b>Agenda Planning</b>	July		13 September		22 November	29 January
<b>Check-in meeting</b>	15 August		18 October		5 January	21 February
<b>Paper Deadline</b>	18 August		20 October		12 January	23 February
<b>Standing Items</b>	Apologies & Declarations of Interest		Apologies & Declarations of Interest		Apologies & Declarations of Interest	Apologies & Declarations of Interest
	Matters Arising		Matters Arising		Matters Arising	Matters Arising
	Minutes of Last meeting		Minutes of Last meeting		Minutes of Last meeting	Minutes of Last meeting
	Finance		Finance		Finance	Finance
	Risk (Level 1 Risks)		Risk (Level 1 Risks)		Risk (Level 1 Risks)	Risk (Level 1 Risks)
	Performance & Delivery: IPQR Dashboard		Performance & Delivery: IPQR Dashboard		Performance & Delivery: IPQR Dashboard	Performance & Delivery: IPQR Dashboard
	Performance & Delivery: Chief Officer's Report		Performance & Delivery: Chief Officer's Report		Performance & Delivery: Chief Officer's Report	Performance & Delivery: Chief Officer's Report
	Health Improvement: District Reports		Health Improvement: District Reports		Health Improvement: District Reports	Health Improvement: District Reports
Date of next meeting		Date of next meeting		Date of next meeting	Date of next meeting	
<b>Core Business</b>	Primary Care Overview (DCO)	<b><u>IPQR review</u></b>	Engagement Framework Assurance Report (R Fry)	<b><u>Sustainability Issues</u></b>	SDS Strategy Assurance Report	Children and Young People Services Performance Report
	Community Services Overview/District Reports (B Green)		Together We Care Implementation		Community Services Risk Register Assurance Report	Mental Health Services Assurance Report
	Winter Planning (CO)		Preparation for Winter (CO)		Carers Strategy Update	Adult Social Care Fees and Charges 24/25
	Mental Health Strategy (Head of Service)		Chief Social Worker/Adult Protection (S Steer/F Duncan)			
	Highland Alcohol and Drug Recovery Services Delivery (Head of Service)		Technology Enhanced Care Overview (I Ross)			
			Children and Young People Services mid-year review			
<b>Governance matters</b>	Workplan for 2023-24		Final Committee Annual report			Committee Annual Assurance Report 23/24
	Draft Committee Annual Report		Committee Terms of Reference Revision			Committee Workplan 24/25
	Committee Terms of Reference review					