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HIGHLAND HEALTH & SOCIAL CARE COMMITTEE

Wednesday 3rd March 2021 at 1.00 pm
MS Teams

AGENDA

1 Welcome, Apologies and Chair's Update

The Committee Administrator will confirm the publication of the Agenda and papers for this meeting via the NHS Highland Website.

Contact

Those wishing to contact the Committee, or provide feedback, are advised that the following email address is available for such purposes: Ruth.Daly2@nhs.scot

Mission Statement

"The Highland Partnership of NHS Highland and the Highland Council, is committed to achieving the best possible outcomes for our population and service users. We believe that services should be person-centred and enabling, should anticipate and prevent need as well as react to it, should be evidence based and acknowledge risk."

Webcast

This meeting will be held through MS Teams and will be recorded and available over the internet as an archive for 12 months.

Declarations of Interest - Members are asked to consider whether they have an interest to declare in relation to any item on the agenda for this meeting. Any Member making a declaration of interest should indicate whether it is a financial or non-financial interest and include some information on the nature of the interest. Advice may be sought from the Board Secretary's Office prior to the meeting taking place.

Development Session – A development session on the Integrated Performance Report will be held at 11.00 am on the morning of the meeting.

2 FINANCE

- 2.1 **Year to Date Financial Position 2020/2021**
Report by Elaine Ward, Deputy Director of Finance on behalf of Louise Bussell, Interim Chief Officer (attached) (PP 1-3)

The Committee is asked to Consider the reported financial position.

3 PERFORMANCE AND SERVICE DELIVERY

- 3.1 **Assurance Report and Action Plan from 2 December 2020**
Report by Ann Clark, Committee Chair (attached) (PP 4-10)

The Committee is asked to:

- **Approve** the Assurance Report.
- **Note** the associated Rolling Action Plan.

- 3.2 **Matters Arising from Last meeting**

- 3.3 **COVID Update**
Verbal update by Tim Allison, Director of Public Health

The Committee is asked to Note the updated content.

- 3.4 **Unscheduled Care Service Redesign**
Update by Tom Elrick, Project Director

The Committee is asked to Consider and Comment on the update

- 3.5 **Carers Strategy**
Louise Bussell Interim Chief Officer (PP 11-27)

The Committee is asked to:

- **Approve** the Carers Strategy
- **Note** the progress being made towards completion of the Carers Programme.

- 3.6 **Chief Officer's Report**
Report by Louise Bussell, Interim Chief Officer (PP 28-39)

The Committee is asked to consider the content of the circulated report, identifying any areas of concern requiring further assurance.

4 HEALTH IMPROVEMENT

There are no matters scheduled for discussion in relation to this item

5 COMMITTEE FUNCTION AND ADMINISTRATION

- 5.1 **Committee Annual Workplan**
Report by Ann Clark, Committee Chair (PP 100-101)

All Governance Committees of the Board are now required to prepare an Annual Work Plan, to improve integration of Committee and Board business. The Committee is asked to consider and approve the Committee Work Plan for 2021

- 5.2 **Committee Annual Report 2020/21**
Report by Ann Clark, Committee Chair (PP 102-105)

The Committee is asked to consider and approve the Annual Assurance Report, which will form part of the Governance Statement in NHS Highland's Annual Accounts

- 5.3 **Public Bodies Act 2014 Annual Performance Report 2019/20**
Report by Louise Bussell Interim Chief Officer (PP 106-141)

The Committee is asked to Consider and Comment on the circulated document

- 5.4 **2021 Meeting Schedule**
Members are asked to Approve the following meeting dates for 2021:

28 April
30 June
1 September
3 November

Members are reminded that the meetings in 2021 will be held on Wednesdays.

The Committee is asked to Approve the 2021 meeting schedule.

6 AOCB

Date of Next Meeting

The next meeting of the Highland Health and Social Care Committee has been provisionally

set for **Wednesday 28th April, 2021 at 1.00pm** in The Board Room, Assynt House, Inverness and on a virtual basis.