

**NHS HIGHLAND
 MEETING OF FINANCE, RESOURCES AND
 PERFORMANCE COMMITTEE**

**8 September 2023 at 9.30am
Virtual Meeting Format (Microsoft Teams)**

- **All cameras should be turned on**
- **Use raise hand facility to discuss items – do not use MS Teams chat**

Distribution: 31 August 2023

AGENDA

Time	1.	Standing Items	Paper
9.30am	1.1	Welcome and Apologies	
	1.2	Declarations of Interest Members are asked to consider whether they have a conflict of interest to declare in relation to any item on the agenda for this meeting. Any Member making a declaration of a conflict of interest should indicate whether it is a financial or non-financial conflict and include some information on the nature of the conflict. Advice may be sought from the Board Secretary's Office prior to the meeting taking place.	
9.35am	1.3	Minute of Previous meeting held on Friday, 07 July 2023 The Committee is asked to Approve the Minute.	PP.1-9
	2.	Finance	
9.40am	2.1	NHS Highland Financial Position - Month 4 2023 & Savings Delivery Tracker Report by Heledd Cooper, Director of Finance	PP.10-29
		The Committee is asked to Examine and Consider the implications of financial position at Month 4 2023 and take Limited Assurance .	
	3.	Overview of Transformation Programme & Governance	
10.10am		Presentation by Lorraine Cowie, Head of Strategy and Transformation	
		The Committee is asked to Note the contents of the presentation	
	4.	Integrated Performance and Quality Report	PP.67-90
10.40am		Report by Lorraine Cowie, Head of Strategy and Transformation	
		The Committee is asked to: <ul style="list-style-type: none"> • To accept Moderate Assurance and to Note the continued and sustained pressures facing both NHS and commissioned care services. • Consider the level of performance across the system. 	
	5.	Asset Management Group Minute of Meeting held on 19 July & 16 August 2023	PP.30-37
10.55am		Report by Alan Wilson, Director of Estates, Facilities and Capital Planning	
		The Committee is asked to Note the circulated Minute.	

	6.	Major Projects - Summary Report	PP.38-47
11.15am		Report by Alan Wilson, Director of Estates, Facilities and Capital Planning	
		The Committee is asked to Note the progress of the major capital project plan.	
	7.	Environmental Sustainability Group – Minute of Meeting held on 1 August 2023	PP.48-54
11.25am		Update by Alan Wilson, Director of Estates, Facilities and Capital Planning	
		The Committee is asked to Note the circulated Minute.	
	8.	Corporate Risk Register Update	PP.91-95
11.30am		Report by Lorraine Cowie, Head of Strategy and Transformation	
		The Committee is asked to Note the content of the report and accept Substantial Assurance that the risk management process gives confidence of compliance with legislation, policy and Board objectives.	
	9.	Review of Committee Terms of Reference	PP.55-62
11.40am		Alex Anderson, Committee Chair	
		The Committee is asked to Review and Approve the Committee Terms of Reference.	
	10.	Review of Committee Workplan	PP.63-64
11.45am		Alex Anderson, Committee Chair	
		The Committee is asked to Review and Discuss the Committee Workplan.	
	11.	Patient Safety Assurance	PP.65-66
		Letter from Michael Mathieson MSP, Cabinet Secretary for NHS Recovery, Health & Social Care	
		The Committee is asked to Note the content of the letter.	
	12.	Meeting Dates for 2024	
11.50am		Alex Anderson, Committee Chair	
		The Committee is asked to Note and Approve the proposed dates for 2024. 5 January 2024 1 March 2024 3 May 2024 5 July 2024 6 September 2024 1 November 2024	
	13.	Date of Next Meeting	
		Friday 3 November 2023	
	14.	2023 Meeting Schedule	
		(Fridays – 9.30am to 11.30am)	
		03 November 2023 The Committee is asked to Note the remaining 2023 meeting schedule.	
11.55am	15.	Any Other Competent Business	
12.00		Close of meeting	