

Distribution: 21 July 2020

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## NHS HIGHLAND BOARD MEETING OF BOARD

**Tuesday 28 July 2020 at 9.30am**  
**Board Room, Assynt House, Beechwood Park, Inverness**

**Webcast Notice:** This meeting will be filmed and broadcast over the Internet ([Link to webcast](#)) and will be archived and available for viewing for 12 months thereafter.

### AGENDA

- 9.30 am**     **1**     **Apologies**
- 2**     **Declarations of Conflict of Interest** – Members are asked to consider whether they have a conflict of interest to declare in relation to any item on the agenda for this meeting. Any Member making a declaration of a conflict of interest should indicate whether it is a financial or non-financial conflict and include some information on the nature of the conflict. Advice may be sought from the Board Secretary’s Office prior to the meeting taking place.
- 9.35 am**     **3**     **Minute of Meeting of 23 June 2020 and Action Plan** **(PP 1 - 6)**
- The Board is asked to **approve** the minute.
- 4**     **Matters Arising**
- 9.45 am**     **5**     **Chief Executive’s Update**  
**Paul Hawkins, Chief Executive**
- The Board is asked to **note** the verbal update.
- 10.00 am**     **6**     **Finance Report** **(PP 7 - 12)**  
**Report by David Garden, Director of Finance**
- The Board is asked to:
- **Consider** the financial position of the Board to Month 3 noting the overspend within the revenue budget of £12.261m.
  - **Note** the continued expectation of the need for £8.800m of financial brokerage.
  - **Note** the financial risks associated with the Covid-19 Mobilisation response and cost of Remobilisation.
  - **Note** the capital spend level at the end of Month 3 of £2.819m.
- 10.20 am**     **7**     **Annual Operating Plan Performance Report** **(PP 13-19)**  
**Report by Pam Dudek, Deputy Chief Executive**
- The Board is asked to review and discuss the performance outcomes highlighting areas of concern and the role of the new Performance Recovery Board.

**10.45 am**

**BREAK**

- 11.00 am 8 NHSH Senior Leadership and Management Structure (PP 20 - 31)**  
**Pamela Dudek, Deputy Chief Executive**
- The Board is asked to **review** and **endorse** the fully scoped leadership structure.
- 11.20 am 9 The Culture Programme Update (PP 32 - 41)**  
**Fiona Hogg, Director of Human Resources and Organisational Development and Programme Senior Responsible Officer**
- The Board is asked to **note** the update.
- 12.00 pm 10 Approval of Mobilisation Plan August 2020 – March 2021 Delegation of Authority (PP 42 - 43)**  
**Pamela Dudek, Deputy Chief Executive**
- The Board is asked to delegate authority to the Chief Executive, Chair and Vice Chair to agree the final version of the Board's Mobilisation Plan which requires to be submitted to Scottish Government by 31 July 2020.
- 12.05pm 11 Governance and other Committee Assurance Reports**
- (a) Minutes of Audit Committee of 17 June 2020 (PP 44 – 53 )**
  - (b) Staff Governance Committee of 21 July 2020 – verbal report by Chair**
  - (c) Area Clinical Forum 2 July 2020 (PP 54 – 61)**
- 12.20pm 12 Any Other Competent Business**
- Date of next meeting to be confirmed**
- 12.30 pm 13 Close of meeting**