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Date of Issue: 06/01/22

MEETING OF THE STAFF GOVERNANCE COMMITTEE

Wednesday 12th January at 10:00am
Microsoft Teams

10.00 1 WELCOME AND APOLOGIES

- 1.1 Declarations of Interest** – Members are asked to consider whether they have an interest to declare in relation to any item on the agenda for this meeting. Any Member making a declaration of interest should indicate whether it is a financial or non-financial interest and include some information on the nature of the interest. Advice may be sought from the Board Secretary's Office prior to the meeting taking place.

10.05 2 ASSURANCE REPORTS

- 2.1 MINUTES OF MEETING HELD ON 10 NOVEMBER 2021** (PP 1 – 7)
- 2.2 ACTION PLAN** (Attached)
- 2.3 REVIEW OF COMMITTEE WORKPLAN** (PP 8 - 9)

The Committee is asked to:

- **Approve** the minute.
- **Consider** actions arising therefrom.
- **Review** the latest version of the Staff Governance Committee Workplan 2021 – 2022 and ensure that the topics for forthcoming meetings cover the priority items.

3 MATTERS ARISING NOT ON THE AGENDA

4 WELL INFORMED

- 10.10 4.1 Communication and Engagement Update** (PP 10 - 14)
Report by Ruth Fry, Head of Communications and Engagement
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5 LEARNING AND DEVELOPMENT

- 10.15 5.1 **Statutory and Mandatory Update**
Presentation by Fiona Hogg, Director of People & Culture

The Committee is asked to note the Report

10.25 6 PARTNERSHIP, WORKFORCE AND ORGANISATIONAL CHANGE UPDATE

- 6.1 **Area Partnership Forum update**

The Committee is asked to Note the update

- 6.2 **Area Partnership Forum draft meeting minutes of the meeting held on 17th December 2021**

(TO FOLLOW)

The Committee is asked to Approve the draft minute.

- 10.35 6.3 **IPQR and Workforce Report update**
Update by Gaye Boyd, Deputy Director of People

The Committee is asked to Note the update

7 POLICIES, TERMS AND CONDITIONS, DIVERSITY AND INCLUSION, VALUES AND CULTURE

- 10.45 7.1 **Culture Oversight Group Minutes from meetings held on 11 November & 13 December 2021.**

(PP 15 - 19)

The Committee is asked to Approve the minute of the meetings.

- 10.55 7.2 **Board Culture Update**
Report by Fiona Hogg, Director of People & Culture

(TO FOLLOW)

The Committee is asked to Note the content of the Report

- 11.10 7.3 **Board Whistleblowing quarterly report**
Report by Fiona Hogg, Director of People & Culture

(TO FOLLOW)

The Committee is asked to Note the content of the Report

- 11.25 8 **AOCB**

9 NEXT MEETING

The next meeting is scheduled for Wednesday 29th March at 10.00am via Teams

Members and Attendees of the Staff Governance Committee:

Members

Sarah Compton- Bishop (Chair)
Jean Boardman (Vice Chair)
Philip MacRae (Non exec)
Bert Donald (Non exec)
Elspeth Caithness (Employee
Director)
Etta Mackay (Staffside)
Pam Dudek (Chief Executive)

Ex Officio

Boyd Robertson (Chair)

Attendees

Fiona Hogg (Lead Executive)
Gaye Boyd (Deputy Director of People)
Jane Fowler (Head of HR, Argyll & Bute)
Bob Summers (Head of OHS)
Emma Pickard (External Culture Advisor)
David Park, (Deputy Chief Executive)
Katherine Sutton (Chief Officer, Acute)
Louise Bussell Chief Officer, Community)
Fiona Davies (Interim Chief Officer, A&B HSCP)
Heidi May (Director of Nursing)
Boyd Peters (Medical Director)
Tim Allison (Director of Public Health)
Ruth Fry (Head of Comms & Engagement)