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Date of Issue: 26th June 2023

MEETING OF THE STAFF GOVERNANCE COMMITTEE

Wednesday 28th June 2023 at 10:00am
Microsoft Teams

10.00am	1	WELCOME AND APOLOGIES
	1.1	Declarations of Interest – Members are asked to consider whether they have an interest to declare in relation to any item on the agenda for this meeting. Any Member making a declaration of interest should indicate whether it is a financial or non-financial interest and include some information on the nature of the interest. Advice may be sought from the Board Secretary's Office prior to the meeting taking place.
10.05am	2	ASSURANCE REPORTS
	2.1	MINUTES OF MEETING HELD ON 10th May (pp 1 -13)
	2.2	ACTION PLAN (Updated)
	2.3	COMMITTEE WORKPLAN and HOT TOPICS (Updated) (pp 14 - 17)
		The Committee is asked to: <ul style="list-style-type: none"> • Approve the minutes. • Consider actions arising therefrom. • Review and Agree the 2023 – 2024 Staff Governance Committee Workplan • Review the hot topics on the workplan and consider if any updates are needed outside the items on the agenda
10.15am	3	MATTERS ARISING NOT ON THE AGENDA
10.20	4	SPOTLIGHT SESSION – Acute Services – Katherine Sutton, Chief Officer, Acute
	5	ITEMS FOR REVIEW AND ASSURANCE

10.40	5.1	Area Partnership Forum minutes of meeting held on 6th June 2023 (pp 18 - 27) The Committee is asked to Note the minutes of the forum .
10.45	5.2	Health and Safety Committee meeting held on 6th June 2023 The Minutes of this meeting will be submitted to the Staff Governance Committee meeting on 6 September 2023
10.50	5.3	Whistleblowing Q4 report (pp 28 - 43) Report from Gaye Boyd, Interim Director of People & Culture The Committee is asked to review the report which gives confidence of compliance with policy and objectives and take moderate assurance
11.00	5.4	Staff Governance Standard Monitoring (pp 44 - 60) Report from Gaye Boyd, Interim Director of People & Culture The Committee is asked to review the report which gives confidence of compliance with policy and objectives and take Moderate Assurance .
		11.15 – 11.25 Comfort break
11.25	5.5	Staff Governance Metrics (pp 61 - 64) Report from Gaye Boyd, Interim Director of People & Culture The Committee is asked to review the report and take moderate assurance
11.40	5.6	Whistleblowing Annual Report Report from Gaye Boyd, Interim Director of People & Culture TO FOLLOW
	6	ITEMS FOR INFORMATION AND NOTING
11.50	6.1	IMatter High Level Results (pp 65 - 74) Report from Gaye Boyd, Interim Director of People & Culture The Committee is asked to note the report and take moderate assurance
12.00	6.2	Culture Progress Verbal update from Pam Dudek, Chief Executive The Committee is asked to note the update
12.05	6.3	Guardian Annual Report (PP 75 – 92) Report from Gaye Boyd, Interim Director of People & Culture
	7	AOCB
	8	NEXT MEETING

9	<p>The next meeting is scheduled for Wednesday 6th Sept 2023 at 10am via TEAMS</p> <p>2023 Meeting Dates:</p> <p>6 Sept 23 8 Nov 23</p>	
	<p><u>Members and Attendees of the Staff Governance Committee:</u></p>	
	<p>Members</p> <p>Ann Clark (Interim Chair) Philip MacRae (Non exec) Sarah Compton-Bishop (Non Exec) Bert Donald (Non exec) Elspeth Caithness (Employee Director) Kate Dumigan (Staffside) Claire Lawrie (Staffside) Dawn Macdonald (Staffside) Pam Dudek (Chief Executive)</p>	<p>Attendees</p> <p>Gaye Boyd (Interim Director of People) Bob Summers (Head of OHS) David Park, (Deputy Chief Executive) Katherine Sutton (Chief Officer, Acute) Louise Bussell (Nurse Director) Fiona Davies (Chief Officer, A&B HSCP) Pam Cremin (Interim Chief Officer for Community) Boyd Peters (Medical Director) Tim Allison (Director of Public Health) Ruth Fry (Head of Comms & Engagement)</p>