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## **HIGHLAND HEALTH & SOCIAL CARE COMMITTEE**

**Wednesday 5 February 2019 at 11.00 am (Main meeting at 1.00pm)**  
**Board Room, Assynt House,**  
**Inverness**

### **AGENDA**

**1**  
1.00-1.05 **Welcome, Apologies and Chair's Update (including Position of Committee Vice Chair)**

The Committee Administrator will confirm the publication of the Agenda and papers for this meeting via the NHS Highland Website.

#### **Contact**

Those wishing to contact the Committee, or provide feedback, are advised that the following email address is available for such purposes: [High-UHB.HHSCC@nhs.net](mailto:High-UHB.HHSCC@nhs.net)

#### **Mission Statement**

*"The Highland Partnership of NHS Highland and the Highland Council, is committed to achieving the best possible outcomes for our population and service users. We believe that services should be person-centred and enabling, should anticipate and prevent need as well as react to it, should be evidence based and acknowledge risk."*

#### **Webcast Notice**

This meeting will be filmed and broadcast over the Internet and will be archived and available for viewing for 12 months thereafter.

**Declarations of Interest** - Members are asked to consider whether they have an interest to declare in relation to any item on the agenda for this meeting. Any Member making a declaration of interest should indicate whether it is a financial or non-financial interest and include some information on the nature of the interest. Advice may be sought from the Board Secretary's Office prior to the meeting taking place.

**Development Session** – Members are advised there will be a Development Session on Financial Reporting, starting at 11.00am. A soup and sandwich lunch will be provided ahead of the main meeting.

## 2 FINANCE

### 2.1 Financial Position as at end December 2019/NHSH Recovery Plan Update Report by David Garden, Director of Finance (to follow)

1.05-1.20

(PP 1-14)

The Committee is asked to Consider the reported financial position.

## 3 PERFORMANCE AND SERVICE DELIVERY

### 3.1 Assurance Report and Action Plan from 7 November 2019 (attached)

1.20-1.25

(PP 15-28)

The Committee is asked to:

- **Approve** the Assurance Report.
- **Note** the associated Rolling Action Plan.
- **Suggest** any additional Items to be added to the forward planner.

### 3.2 Matters Arising from Last Meeting

1.25-1.40

- Update on Flow Activity (incl. Delayed Discharge)  
Report by R Boydell, Acting Head of Community Services (South and Mid)  
(attached)

(PP 29-38)

The Committee is asked to Note the update provided.

### 3.3 Progress Report on Implementation of Carers (Scotland) Act 2016

1.40-1.55

Report by Chair of Carers Improvement Group and I Thomson, Lead Social Work Officer (North and West) (attached)

(PP 39-58)

The Committee is asked to Consider the report recommendations.

### 3.4 Sub Committee and External Group Reports

1.55-2.15

- Clinical Governance – Minute of Meeting of Clinical Governance Committee held on 3 December 2019 (Draft)(attached) (PP 59-68)
- North Highland Local Partnership Forum – Minute of Meeting on 5 December 2019(Draft) (attached) (PP 69-74)
- North Highland Health and Safety Sub Committee – Minute of Meeting held on 11 September 2019 (attached) (PP 75-80)

The Committee is asked to:

- **Consider** the reported position(s).
- **Identify and Agree** any issues for escalation to the NHS Board.

**3.5**  
2.15-2.30

**North Highland Performance Reporting  
Report by George McCaig on behalf of Deborah Jones, Director of Strategic  
Commissioning, Planning and Performance (attached)**

3.5.1 Health and Wellbeing Balanced Scorecard (PP 81-86)  
3.5.2 Annual Operational Plan Performance Report (PP 87-100)

**The Committee is asked to:**

- **Review** the Health and wellbeing Balanced Scorecard, identifying any areas requiring further information or future exemption reports.
- **Note** the projected outturn on outpatients and TTG Waiting Times for North Highland.

**3.6**  
2.30-2.45

**NHS Highland Annual Operational Plan- Waiting Times Update  
Presentation by Katherine Sutton, Head of Acute Services**

**The Committee is asked to Consider** the presentation content.

**3.7**  
2.45-3.00

**Children's Services – Report from Highland Council  
Karen Ralston, Head of Children's Services, Highland Council (attached)  
(PP 101-170)**

**The Committee is asked to Consider** the circulated report.

**3.8**  
3.00-3.20

**Chief Officer's Reports  
Report by David Park, Chief Officer (Highland Partnership)(attached)  
(PP 171-194)**

**The Committee is asked to Consider** the content of the circulated report.

**4 HEALTH IMPROVEMENT**

There are no matters scheduled for discussion in relation to this Item.

**5 COMMITTEE FUNCTION AND ADMINISTRATION**

**5.1**  
3.20-3.45

**Highland Health and Social Care Partnership Updates**

5.1.1 Review of Partnership Agreement  
5.1.2 Adult Social Care – Funding and Management Plan

**The Committee is asked to Note** the reported updated position.

5.2  
3.45-3.50

## Remaining 2020 Meeting Schedule

Members are advised the remaining meeting dates for 2020 will be as follows:

**15 April**  
**10 June**  
**26 August**  
**7 October**  
**2 December**

Members are further advised the meetings in 2020 will be held on Wednesdays.

**The Committee is asked to Note** the remaining 2020 meeting schedule.

## 6 FOR INFORMATION

6.1 **Monitoring the Delivery of Adult Social Care Contracted Services  
Report by Gillian Grant (Commissioning, Contracts and Compliance Manager)  
(attached)**

(PP 195-198)

**The Committee is asked to Note** the outcomes of the second and third quarter reviews and progress made in resolving issues highlighted in previous reviews.

6.2 **Scottish Parliament Adult Social Care Inquiry  
Report by Simon Steer, Interim Director of Adult Social Care (attached)**

(PP 199-202)

**The Committee is asked to:**

- **Note** the Scottish Parliament Health and Sport Committees current call for views on a Social Care Inquiry, in which it is seeking to explore the future delivery of Social Care in Scotland and what is required to meet future need.
- **Note** that a joint response is being prepared by the Joint Monitoring Committee, will be considered by the Strategic Planning Group and thereafter submitted on behalf of the Highland Health and Social Care Partnership.

## 7 AOCB

### Date of Next Meeting

The next meeting of the Highland Health and Social Care Committee has been provisionally set for **Wednesday 15 April, 2020 at 1.00pm** in The Board Room, Assynt House, Inverness.