

Highland Adult Protection Committee



Continuous Improvement Framework 2023 - 25





Introduction

The Highland Adult Protection Committee's Continuous Improvement Framework comprises 5 elements:

Mission

A statement of our purpose

Outcomes

A breakdown of the results we want to see arising from our work

Measures

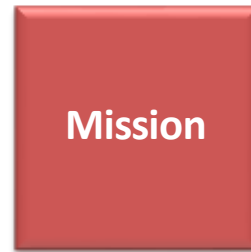
A set of assurance indicators to help evidence that Outcomes are being met

Improvement Objectives

Things we plan to achieve which we think will ensure that our work has a bigger positive impact

Actions

Practical steps undertaken by Sub-groups to meet Improvement Objectives



1. To protect adults at risk of harm in Highland
2. To guide our staff to work to best practice
3. To assure the quality of our protection processes



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1. Adults at risk benefit from our protection processes
2. Adults at risk participate in our protection processes
3. Local Adults at risk help set our Committee's Agenda
4. Staff benefit from appropriate learning and development
5. Staff are confident in the operation of our protection processes



1. Benefit is reported via Audit activity and service-user feedback
2. There are increasing levels of service-user participation across protection activity
3. Local Adults at risk are given opportunities to contribute to the Committee's Agenda
4. Staff compliance with required learning is monitored
5. Staff report they are confident in the operation of our protection processes

Sub - groups



Realising Outcomes

Work aimed at realising Outcomes is undertaken by our Sub-groups. These Sub-groups aim to do this by achieving a set of Improvement Objectives (below).



Improvement Objectives

- Develop and monitor an appropriate risk register and highlight risks to HPPCOG as required
- Articulate clear procedures and processes which reflect up to date Codes of Practice and national guidance
- Develop and share best practice and learning - including through the completion of formal learning reviews
- To seek service user feedback to understand the impact of our work on protection and participation
- Complete regular multi-agency self-evaluation and audit processes
- Regularly monitor appropriate performance and practice **measures** to assure quality



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Improvement Objectives

- Ensure there are appropriate Information Governance arrangements in place to support practice and the work of Committee
- Engage with local adults at risk to understand their interests and concerns
- Design and deliver a comprehensive, multi-agency training programme
- Promote the awareness of harm to our communities
- Provide clear local guidance for individuals and organisations to report AP concerns
- Address the gaps and facilitate communications and links between adult services and children's services for young people at risk of harm



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Actions to meet the Improvement Objectives will be set out in the respective Sub-groups, and action trackers will be monitored at the APC



Adult Protection Quality Assurance SUB GROUP – Action log – Updated 29.05.2023				
<u>Action</u>	<u>Person(s) Responsible</u>	<u>Progress/Comments</u>	<u>Date Completed</u>	
• Complete regular multi-agency self-evaluation and audit processes				
To read self-evaluation framework in preparation for the next meeting	All members	Multi-agency Audit currently on hold	A	
Send out survey to partner agencies/local AP network to gauge performance in adult protection	TBC			
Add 'audit calendar' as rolling agenda item and for all agencies to come with updates for the group	Calum	Email out to agencies asking – what QA is currently undertaken – for what purpose – and how often?		
• Ensure there are appropriate Information Governance arrangements in place to support practice and the work of Committee				
To ensure there is an Information Sharing Agreement in place to support the audit	Ian/Donnie	Progress being made – draft ISA in place, meeting to finalise in the next few weeks	A	

Example 1

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