

HIGHLAND HEALTH BOARD ENDOWMENT FUNDS

MEETING OF ENDOWMENT FUNDS COMMITTEE

Wednesday 4th December 2023, at 10 am

Virtual Meeting Format (Microsoft Teams)

- All cameras should be turned on
- Use raise hand facility to discuss items – please do not use MS Teams chat

Distribution: 27 November 2023

AGENDA

Time		Standing Items	Paper
10.00-1.05	1.1	Welcome and Apologies	
	1.2	Declarations of Conflict of Interest Members are asked to consider whether they have a conflict of interest to declare in relation to any item on the agenda for this meeting. Any Member making a declaration of a conflict of interest should indicate whether it is a financial or non-financial conflict and include some information on the nature of the conflict. Advice may be sought from the Board Secretary's Office prior to the meeting taking place.	
	1.3	Draft Minute/Action Notes of meeting held on 4 September 2023 The Board is asked to approve the minutes of meeting of 4 September.	pp.1-7
	1.4	Matters Arising	
	2.	MEMBERSHIP	
10.05-10.20	2.1	NOMINATIONS FOR VICE CHAIR Nominations are sought for the position of Vice Chair of the Committee. If there is more than one nominee an election will be held. If a single nominee comes forward and the Committee are satisfied they will approve the new Vice Chair. The Committee is asked to • NOMINATE and APPROVE a Vice Chair to the Committee.	
10.20-10.35	3.	APPLICATIONS	
	3.1	Cardiac Rehab Centre - Doctoral Funding	pp.8-18 + Excel
	3.2	New Craigs Ruthven Ward The Committee is asked to • NOTE and APPROVE the Applications.	pp.19-162
10.35-10.40	4.	FINANCIAL REPORTS	
	4.1	Fund Balances	Excel
	4.2	Donations	spreadsheet
	4.3	Expenditure The Committee is asked to • NOTE the financial reports.	
10.40-10.45	5.	National Charities Monies – Access and Use Verbal Update by Director of Finance The Committee is asked to • NOTE the update.	
10.50	7.	Any other Competent Business	
	8.	Date & Time of Next Meeting 04 March 2024 at 10am, via Teams	
11.00		Close of meeting	