

Distribution: 23 February 2022

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**NHS HIGHLAND BOARD  
MEETING OF FINANCE, RESOURCES AND PERFORMANCE COMMITTEE**

**24 February 2022 at 2pm  
(Microsoft Teams)**

**AGENDA**

- 2..00pm    **1    Apologies**
- 2    **Declarations of Conflict of Interest**** – Members are asked to consider whether they have a conflict of interest to declare in relation to any item on the agenda for this meeting. Any Member making a declaration of a conflict of interest should indicate whether it is a financial or non-financial conflict and include some information on the nature of the conflict. Advice may be sought from the Board Secretary’s Office prior to the meeting taking place.
- 2.05pm    **3    **MINUTE OF THE MEETING HELD ON 21 October 2021****  
**Alexander Anderson, Chair** **(PP 1-8)**
- The Committee is asked to **Approve** the Minute.
- 2.10pm    **4    **ASSET MANAGEMENT GROUP MINUTES – 19 January 2022 (attached)**** **(PP 9-12)**
- The Committee is asked to **Note** the Minute.
- 2.25pm    **5    **MAJOR PROJECT SUMMARY REPORT****  
**Report by Alan Wilson, Director of Estates, Facilities and Capital Planning** **(PP 13-18)**
- The Committee is asked to **Note** the Major Project Summary.
- 2.35pm    **6    **INTEGRATED PERFORMANCE REPORT****  
**Report by Lorraine Cowie on behalf of David Park, Deputy Chief Executive** **(PP 19-40)**
- The Committee is asked to **Review** and **Discuss** the performance outcomes highlighting any areas of concern.
- 2.45pm    **7    **NHS HIGHLAND REMOBILISATION PLAN (4)****  
**Report by Lorraine Cowie, Head of Strategy & Transformation (PP 41-186)**
- The Committee is asked to **Consider** the level of assurance provided.

- 3.05pm 8 **DEVELOPMENT OF NHS HIGHLAND ANNUAL OPERATING PLAN**  
**Update by Lorraine Cowie, Head of Strategy**
- The Committee is asked to **Note** the update provided.
- 3.15pm 9 **ANNUAL ACCOUNTS UPDATE – Pharmaceuticals**  
**Report by Ian Rudd, Director of Pharmacy (PP 187-196)**
- The Committee is asked to **Consider** the circulated update and level of assurance provided.
- 3.25pm 10 **FINANCE**
- 10.1 Cost Improvement Programme Update**  
**Update by Jane Gill, PMO Director (PP 197-206)**
- 10.2 NHS Highland Financial Position**  
**Report by Elaine Ward, Deputy Director of Finance (PP 207-216)**
- The Committee is asked to **Note** the content of the reports provided.
- 3.40pm 11 **COMMITTEE ADMINISTRATION**
- **Annual Report (attached) (PP 217-220)**
  - **Annual Work Plan (attached) (PP 221-222)**
  - **Self-Assessment Review 2021/2022**
- 3.45pm 12 **AOCB**
- Members are invited to identify Items of interest.
- 3.50pm 13 **FOR INFORMATION**
- 3.55pm 14 **2022 Meeting Schedule**  
**(Thursdays – 2pm)**
- 28 April 2022  
23 June 2022  
25 August 2022  
20 October 2022  
December 2022 - **date yet to be confirmed**
- 15 **Date of next meeting**  
**28 April 2022.**
- 4.00pm **Close of meeting**