


<p><b>Lochaber Health &amp; Social Care Redesign Steering Group</b></p> <p>Thursday 29<sup>th</sup> April 2021 Via Microsoft Teams</p>	
--	---

<b>Present:</b>	Alan Wilson, Director of Estates, Facilities and Capital Planning, NHS Highland - chair
	Alan Grant, Consultant General Surgeon, Clinical Director for Surgery, Anaesthesia and Critical Care, Foundation Programme Director, NHS Highland
	Alan Knox, Scottish Ambulance Services, Skye
	Andrew Ward, Acute Surgical Representative, Divisional General Manager, Surgical Division, NHS Highland
	Anne Boyd-Mackay, Clinical Services, Manager, Belford Hospital, NHS Highland
	Brian Murphy, Chair of the Transport and Access Sub-Group
	Bryan Gregg, Voluntary Action Lochaber
	Chris Stirrup, Senior Charge Nurse & Emergency Nurse Practitioner, A&E, Belford Hospital, NHS Highland
	David Sedgwick, Belford Appreciation Group representative
	Denis Rixson, Liberal Democrat Councillor, Ward 11, Caol and Mallaig
	Denise Anderson, Sunart Community Council representative
	Donald Stewart, Director South Lochaber Community Company
	Dot Ferguson, Senior Ward Manager, Highland Council
	Dr Duncan Scott, Consultant Physician, NHS Highland
	Dr John Goodall, Arisaig and District Community Council
	Dr John Goodall, Arisaig and District community Council
	Dr John Wallace, GP Partner, Lochaber District medical lead (community), Interim Chair NHS Highland CAC leadership group
	Dr Michael Foxley, University of Highlands & Islands
	Gordon Bell, Communications Manager for Kate Forbes MSP
	Heather Cameron, Senior Project Manager, NHS Highland
	Hugh Wright, Project Manager, NHS Highland
	Iain Macniven, Chair Arisaig and District Community Council
	John Gillespie, Chair of Caol Community Council
	John Hutchison, Kilmallie Community Council
	Josie Thomson, Clinical Advisor, Estates Team, NHS Highland
	Karen le Ball, Consultant Geriatrician, Clinical Lead, Belford Hospital
	Karen-Ann Wilson, District Manager Lochaber, NHS Highland
	Lydia Rohmer, Principal and Chief Executive, West Highland College UHI
	Marie McIlwraith, Project Manager for Community Engagement, Communications and Engagement Team
	Neil Simpson, Service Planning Analyst, NHS Highland
	Pam Dudek, Chief Executive, NHS Highland
	Patricia Jordan - Secretary, Fort William Inverlochy & Torlundy Community Council

	Ros Philip, Head of Finance, North & West Division, NHS Highland
	Ross Mackenzie, Area Manager, North & West Division, NHS Highland
	Stuart MacPherson, Head of Strategic Projects - LSWR, Highlands & Islands Enterprise
	Tracy Ligema, Head of Community Services, North & West Division, NHS Highland
<b>Apologies:</b>	Dr Emma Watson, Deputy Medical Director, NHS Highland
	Dr Willem Nel, Clinical Director, North & West Division
	Louise Bussell, Chief Officer Community Services, NHS Highland
<b>Minuting:</b>	Rachel MacDonald, Management Assistant, NHS Highland

## 1. Welcome and apologies

Alan Wilson welcomed everyone to the meeting and apologies were noted as above.

## 2. Minutes from the previous meeting – 25<sup>th</sup> March 2021

The minutes of the previous meeting were agreed as an accurate record subject to the following minor amendments:

- John Goodall listed twice in the attendance list
- Add Donald Stewart to the attendance list
- Item 6, paragraph 4 - Andrew Ward advised that clinicians are not now recruited to NHS Highland board rather than recruited to a specific hospital.

## 3. Matters arising from previous meeting – 25<sup>th</sup> March 2021

Item 3.2 - Transport and Access Group:

The terms of reference have been circulated to the group. ***Louise and Alan to discuss the next steps***

## 4. Project Governance & Community Representatives update

Alan confirmed the community representatives have been selected as follows:

### Representatives:

Patricia Jordan  
John Hutchison

### Deputies:

Denis Rixson  
Blair Allan

The dates for the Project Team meetings have been circulated to the team.

## 5. Communication and Engagement Plan - Marie McIlwraith

Marie presented the draft communication and engagement plan, advising that she will attend the project team meetings to map out the groups to engage with to ensure the necessary input from local parties. Once confirmed, Marie will update the plan with named groups including reference to community councils and Facebook groups.

Previous engagement work carried out will be incorporated into the plan along with a detailed timeline of planned events which will run in tandem with the initial agreement. A post project evaluation will also be undertaken.

The communication and engagement plan will remain a standing agenda item with Marie updating the group at each meeting.

## **6. Clinical Care Model & Service Delivery – Andrew Ward and Duncan Scott**

Andrew updated the meeting on the ongoing discussions regarding future requirements, with the clinical team and community groups continuing to work closely to identify a future proof service. The model of care will focus on which core treatments can be provided in both the primary and secondary care setting and will be continually developed to meet the requirements of the community.

Equipment and theatre capacity requirements are being identified to enable more complex surgery to be undertaken at the new facility. The additional activity will be built into a future-proof model of care and with more complex cases taking place locally this will reduce the requirement for patient travel for certain procedures.

In addition to face to face appointments technology such as NHS Near Me/Attend Me will be utilised to offer video call access to services without the requirement to travel or time away from home, work or school at attend appointments.

Appropriate diagnostic requirements will be defined with high functioning labs serving community lab services which will ensure the sustainability of the lab service.

Andrew confirmed that discussions are ongoing regarding rehabilitation facilities with the aim to repatriate patients requiring rehabilitation locally wherever possible.

The current Belford workforce is well established and highly skilled, with a successful advance nurse practitioner education program to masters level in place. With regard to specialist nursing staff it was noted that there is insufficient workforce to replace “like for like” with consultant staff however the modern nursing qualification provides a high degree of speciality training which can be further developed to meet local requirements with patient quality and safety paramount. All levels of surgery will be supported by suitable nursing staff.

Andrew advised that Louise Bussell is in the processing of arranging a 2 hour workshop session for clinical services to present updates to the group. This session will replace the June meeting and provide the opportunity for the group to feedback. A teams link will be issued once the date is confirmed.

John Wallace advised the local primary and secondary care clinical interface group meets on a regular basis and have been influential in the past regarding local clinical changes required and recommended liaising with the group for further discussion and decision making.

## **7. Initial Agreement Update – Heather Cameron**

Heather updated on progress since the previous meeting advising that a site visit to the Belford, Fort William Health Centre and proposed site and meeting with community representatives have taken place.

Following a meeting with West Highland College and NHS Highland last week to discuss the opportunity for joint working an approach was made to architects regarding development of a masterplan for Blar Mhor site incorporating WHC and NHSH

Health Facilities Scotland have been approached regarding support for AEDET baseline workshop which will identify softer aspects of new builds and assessing current facilities to provide a benchmark score to ensure aspirations of the community are met whenever possible.

Data gathering and gap analysis is ongoing to identify actions required and mapping being undertaken.

The project team meet next week to map out project plans with the aim of identifying the target start and end date towards the end of the initial agreement stage.

## **8. AOCB**

### 8.1 Local Accommodation

Alan Wilson advised that availability of local accommodation has in the past been an issue with regard to recruitment and retention of staff. In preparation of an increase in staff requiring accommodation Alan requested that if the group are aware of any long term leases available for key workers to please contact him directly – [alan.wilson1@nhs.scot](mailto:alan.wilson1@nhs.scot) .

### 8.2 Press Release

It was agreed that a press release would be issued following the project team meeting.

## **9. Agenda items for next meeting**

9.1 Update on social care discussions – Alan Wilson

9.2 Ambulance Service – Alan Knox

### **Date of next meeting**

3.00pm – 4.00pm, Thursday 27<sup>th</sup> May via teams

### **Date of future meetings:**

2.00pm – 3.00pm	Thursday 29 <sup>th</sup> July
2.00pm – 3.00pm	Thursday 26 <sup>th</sup> August
3.00pm – 4.00pm	Thursday 30 <sup>th</sup> September
3.00pm – 4.00pm	Thursday 28 <sup>th</sup> October
3.00pm – 4.00pm	Thursday 25 <sup>th</sup> November
2.00pm – 3.00pm	Thursday 16 <sup>th</sup> December