

Lochaber Health & Social Care Redesign Stakeholders Group

Thursday, 18th August 2022 at 2pm – 3pm
Via MS Teams



Present:	Louise Bussell, Chief Officer Community Services, NHS Highland – Chair
	Alan Wilson, Director of Estates, Facilities and Capital Planning, NHS Highland
	Patricia Jordan, Secretary, Fort William Inverlochty & Torlundy Community Council
	Brian Murphy, Chair of the Transport and Access Sub-Group
	John Hutchison, Chair, Kilmallie Community Council
	Emma Tayler, Assistant Wards Manager
	Stephen Gilbert, Consultant Anaesthetist
	Heather Cameron, Senior Project Manager, NHS Highland
	Ross MacKenzie, Area Manager
	Josie Thomson, Clinical Advisor, Estates Team, NHS Highland
	David Sedgewick, Belford Appreciation Group representative
	Rebecca Weir, GP Partner, Glen Mor Medical Practice, Fort William
	Stuart MacPherson, Head of Strategic Projects, LSWR, Highlands & Islands Enterprise
	Iain Macniven, Chair Arisaig & District Community Council
	Flora McKee, Voluntary Action Lochaber
	Denise Anderson, Sunart Community Council representative
	Donald Stewart, Director South Lochaber Community Company
	Maureen Cameron, Manager, Lochaber Care & Repair & Handyperson Service
	Louise White, Urram
	David Campbell, eHealth Facilitator
	Willem Nel, Rural Emergency Physician & Clinical Director
	Neil Simpson, Service Planning Analyst
	Gordon Bell (on behalf of Kate Forbes)
	Karen-Ann Wilson, District Manager Lochaber, NHS Highland
	David McArthur, NHS Highland
	Ian Langley, Community Councillor, Spean Bridge, Roy Bridge and Achnacarry Community Council
	Marie McIlwraith, Project Manager for Community Engagement, Communications and Engagement Team
	Tina Webster, RGH Manager, Belford Hospital
	Martin Culbertson, Highland Council
	John Grafton, Highland Councillor
	John Goodall, Arisaig & District Community Council
	Peter Cook, Head of Medical Physics & Bio-Engineering, NHS Highland
	Robert Cargill, Deputy Medical Director (Acute)
Apologies:	John Gillespie, Chair, Caol Community Council
	Jo Cowan, Highland Senior Citizens Network and Age Scotland
	Lydia Rohmer, UHI West Highland
	Thomas MacLennan, Highland Councillor
	Michael Foxley, University of Highlands & Islands
Minutes:	Anna Chisholm, PA/Meeting Administrator, Corporate Services

1.	<p>Welcome and apologies</p> <p>Louise Bussell welcomed everyone to the meeting and noted the apologies above.</p>
2.	<p>Minutes from previous meeting of 21st July 2022 and matters arising:</p> <p>Gordon Bell queried the accuracy of the previous minute where it was noted about a conversation Donald Stewart had at a surgery with Kate Forbes on 20th June 2022, however, the Lochaber Stakeholder Group agreed that the minute was an accurate representation of the discussion that had taken place at the Lochaber Stakeholder meeting on 21st July. It was agreed that it should be minuted at this meeting that Gordon Bell had questioned the accuracy of the feedback given about Kate Forbes quoted that money was available at this time.</p> <p>Community services planning representative</p> <p>Louise confirmed Ross Mackenzie will lead the arrangement of a group to look at community service planning. Community representatives will be required which will include partner organisations. Emma Tayler confirmed the community planning partnership can support this. Action: Louise and Ross will look at the terms of reference for the group and update at the next meeting on 18th August 2022.</p> <p><u>Update 18.08.22</u> – It was confirmed of discussions Ross Mackenzie had undertaken with community team leads in Fort William and David McArthur confirmed of a meeting on 16th August with Buchan Associates where they will review the data provided by Alan Paton.</p> <p>A further meeting will take place in early September with Buchan Associates to prepare the draft terms of reference and draft project initiation document. In the meantime, Mike Hayward and Ross MacKenzie are discussing locally and it is hoped by the end of the meeting with Buchan Associates in September the draft documents can then be reviewed by Louise Bussell. Louise confirmed the draft terms of reference will be circulated to the group for discussion at the next Lochaber Health & Social Care Redesign Stakeholders Group meeting on 22nd September.</p> <p>Emma asked if the draft terms of reference could be discussed at the next Lochaber Community Partnership Core group meeting on 30th August. It was agreed Karen-Anne will provide this very draft terms of reference to the chair of the group for discussion.</p> <p>AOCB</p> <p>Brian Murphy asked if an update is available regarding the link road. Action: Louise will provide an update at the next meeting on 18th August 2022.</p> <p><u>Update 18.08.22</u> – Alan confirmed a meeting with Louise and GPs and there is also a meeting planned with the owners of the ground. Emma Tayler confirmed the requirement of the services and transport network and if there are any delays the 2040 board is a meeting which has representation which may help to progress if required.</p>
3.	<p>OBC Development</p> <p>Heather confirmed from now until the end of the year there will be a focus on developing the technical and operational briefing information.</p>

	<p>Buchan Associates are leading a series of workshops for the 14 workstreams which cover each area. Within each workstream there are approximately 5 workshops. The initial workshops will look at the status quo and factors which may change in the future. One of the key elements of this is around digital transformations and what opportunity does digital innovation give us to do this differently and efficiently.</p> <p>Workshops 3 – 5 will look at what the service will look like for each department with an expected outcome of how patients and staff work within each department to what rooms are required and which rooms need to be next to each other.</p> <p>Once the service planning stage is complete there will be a better understanding of both the building and the revenue and capital consequences.</p> <p>It was confirmed by the end of the year there will also be an appointment process for the principal supply chain partner which includes a design team who will start design work in January 2023.</p> <p>It was confirmed that most mental health services are provided within the community and there is no plan to change that although there are discussions to include a place of safety within the new hospital and a paper is being produced.</p> <p>It was confirmed that there is a community led midwifery unit currently in the Belford Hospital which will continue. It is being reviewed how to improve monitoring services during pregnancy, one being ultrasound.</p> <p>Heather confirmed of the positive engagement in the workshops and updates will be provided to the group in the early new year.</p> <p>It was agreed Heather would provide an update to the group on the NHS assure process at the next meeting on 22nd September.</p>						
4.	<p>Community Services Planning Group</p> <p>An update was provided in matters arising.</p>						
5.	<p>AOCB</p>						
6.	<p>Agenda items for the next meeting</p> <p>Any agenda items for the next meeting should be sent to Anna Chisholm.</p>						
7.	<p>Date of next meeting</p> <p>Thursday, 22nd September at 2pm - 3pm via MS Teams</p>						
8.	<p>Date of future meetings:</p> <table border="1" data-bbox="183 1854 1121 1960"> <tr> <td>Thursday, 27th October 2022</td> <td>2pm – 3pm</td> </tr> <tr> <td>Thursday, 24th November 2022</td> <td>2pm – 3pm</td> </tr> <tr> <td>Thursday, 22nd December 2022</td> <td>2pm – 3pm</td> </tr> </table>	Thursday, 27 th October 2022	2pm – 3pm	Thursday, 24 th November 2022	2pm – 3pm	Thursday, 22 nd December 2022	2pm – 3pm
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