

**Lochaber Health & Social Care Redesign  
Stakeholders Group**

Thursday 26 August 2021  
Via Microsoft Teams



<b>Present:</b>	Louise Bussell, Chief Officer Community Services, NHS Highland - Chair
	Brian Murphy, Chair of the Transport and Access Sub-Group
	Bryan Gregg, Voluntary Action Lochaber
	Carmen Morrison,
	David Sedgwick, Belford Appreciation Group representative
	Denis Rixson, Liberal Democrat Councillor, Ward 11, Caol and Mallaig
	Donald Stewart, Director South Lochaber Community Company
	Dot Ferguson, Senior Ward Manager, Highland Council
	Dr John Goodall, Arisaig and District Community Council
	Dr Willem Nel, Clinical Director, North & West Division
	Gillian Bratt McManus, Healthcare Planner, Buchan + Associates
	Gordon Bell, Communications Manager for Kate Forbes MSP
	Heather Cameron, Senior Project Manager, NHS Highland
	Iain Buchan, Buchan + Associates
	Iain Macniven, Chair Arisaig and District Community Council
	Jo Cowan, Highland Senior Citizens network and age Scotland
	John Gillespie, Chair of Caol Community Council
	John Hutchison, Kilmallie Community Council
	John Taylor
	Kara Gillespie, Youth development officer, Lochaber
	Karen le Ball, Consultant Geriatrician, Clinical Lead, Belford Hospital
	Karen-Ann Wilson, District Manager Lochaber, NHS Highland
	Laurence Casserly, Thomson Gray
	Malcolm Gillespie,
	Marie McIlwraith, Project Manager for Community Engagement, Communications and Engagement Team
	Patricia Jordan - Secretary, Fort William Inverlochy & Torlundy Community Council
	Ross Mackenzie, Area Manager, North & West Division, NHS Highland
	Stuart MacPherson, Head of Strategic Projects - LSWR, Highlands & Islands Enterprise
<b>Apologies:</b>	Alan Wilson, Director of Estates, Facilities and Capital Planning, NHS Highland
	Andrew Devlin, Communications Department, NHS Highland
	Andrew Ward, Acute Surgical Representative, Divisional General Manager, Surgical Division, NHS Highland
	Anne Boyd-Mackay, Clinical Services, Manager, Belford Hospital, NHS Highland
	Chris Stirrup, Senior Charge Nurse & Emergency Nurse Practitioner, A&E, Belford Hospital, NHS Highland
	Denise Anderson, Sunart Community Council representative

	Dr Michael Foxley, University of Highlands & Islands
	Elaine Ward, Deputy Director of Finance, NHS Highland
	Emma Taylor
	Fraser Mackenzie, Project Manager, NHS Highland
	Karen McNicoll
	Lydia Rohmer, Principal and Chief Executive, West Highland College UHI
	Mairi Hay
	Maureen Cameron
	Neil Simpson, Service Planning Analyst, NHS Highland
	Pam Dudek, Chief Executive, NHS Highland
<b>Minuting:</b>	Angee Relf, Admin Assistant, NHS Highland

## 1. Welcome and apologies

Louise Bussell welcomed everyone to the meeting and apologies were noted as above.

## 2. Minutes from the previous meeting – 29 July 2021

The minutes of the previous meeting were agreed as an accurate record

## 3. Matters arising from previous meeting – 27<sup>th</sup> May 2021

### 3.1 Transport and Access Group

**ACTION:** Alan Wilson to provide post minute notes and update at next meeting

### 3.2 Services

**ACTION:** Louise Bussell will request that services provide clinical provision update for the next meeting

**ACTION:** Collated answers, received to date, to the questions submitted from the group will be issued by the end of Friday 06 September 2021. The group were concerned about the length of time these were taking to come through Louise Bussell acknowledged this and agreed to send out following key peoples leave.

## 4. Locharter Redesign – Non Hospital

Items that should be considered which are not part of the hospital redesign that will become an agenda item going forward:-

- Pharmacy and community pharmacy
- Community physiotherapy, occupational therapy, rehabilitation area
- Rehabilitation area
- End of Life support in hospital and community settings
- Request to include business model for GP practices in the redesign
- Care at Home and Complex care packages, support in the community
- End of life support in both hospital and community
- Mental Health provision for youth
- Role similar to social workers within the hospital to support people returning home and also for home care services – currently the service is provided but facing recruitment issues
- Step up step down beds available for end of life, physical health, mental health, learning disability, and all aspects of community support

Various work is already taking place board wide and will include some local involvement. Representatives will attend future meetings to present and update the group, giving the

opportunity for discussion, opinions and further involvement in the different aspects of the non-hospital part of the project

Mention was made to recruitment:

- Mallaig small Isles and Arisaig experiencing difficulties recruiting a GP.
- NHS employ social workers, vacancies advertised on NHS sites, request sent to Highland Council to advertise Social Work vacancies on their site, no responses to previous adverts. Discussed the challenges of this
- Key to recruiting for post is advertising in the right place for the right vacancy

## **5. Project Team Update – Heather Cameron**

The group were presented with a summary report that gives an outline of progress achieved to date, activity and forecast noting:

- Project Status – RAG
- Project Programme
- Key Project Deliverables completed to date
- Key Project Deliverables to be completed during the following period
- Key Project Risks (including imminent issue of project meeting minutes)
- Change Control
- 

**ACTION:** Heather Cameron to issue the current GANTT chart to the group

**ACTION:** Gillian Bratt McManus will provide an update to the group on the Case for Change Workshop

Documents expected on the ADETT workshop, information and comments are being collated. The workshops is a focus on the clinical services rather than the building

The initial agreement has to be completed in October 2021 to begin the approval progress, final date for submission to the Capital Investment Group at Scottish Government is November 2021

## **6. Future Progression – Heather Cameron**

Presentation presented to the group to explain the process for getting from where we are now to a designed building (does not include services). The document is also available on the Scottish government Capital Investment website.

Highlighted details:

- Service Charge Planning
- Initial Agreement
- Outline Business Case
- Full business Case
- Construction and Commissioning
- Project Management

Timescales will emerge as part of the IA

Clinical model is outline at the IA stage, output specs are not currently required but will be required for the outline business case

Design and build contract – has a very involved process which is under scrutiny on how designs are reviewed and accepted. NHS Assure process has been set up to prevent any repeat of issues that arose in design and build in other areas

## **7. Communication and Engagement Plan – Mairi McIlwraith**

The updates were provided to the group, no discussion was required.

It was requested that rural communities should be reached to seek their views and opinions as many have to use various forms of transport to attend the hospital.

**8. Date of next meeting**

Thursday 30<sup>th</sup> September 3pm – 4pm via Teams

**Date of future meetings:**

3.00pm – 4.00pm	Thursday 28 <sup>th</sup> October
3.00pm – 4.00pm	Thursday 25 <sup>th</sup> November
2.00pm – 3.00pm	Thursday 16 <sup>th</sup> December